

VU MEDICAL ZONE

ENG201:Grand Quiz

sec(s)
Quiz Start Time: 10:25 PM, 20 July 2020

Question # 1 of 30 (Start time: 10:25:03 PM, 20 July 2020)

Total Marks: 1

Choose the correct option.

Biannually means _____

Select the correct option

- | | | | |
|----------------------------------|---------------------|--|----|
| <input type="radio"/> | Once every year | // | |
| <input type="radio"/> | Two times in a year | // | |
| <input checked="" type="radio"/> | Every two years | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | All of the above | // | |

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

sec(s)
Quiz Start Time: 10:25 PM, 20 July 2020

Question # 2 of 30 (Start time: 10:26:30 PM, 20 July 2020)

Total Marks: 1

Of all the announcers, Gary spoke _____

Select the correct option

- | | | | |
|----------------------------------|-------------------|--|----|
| <input type="radio"/> | More clearer | // | |
| <input checked="" type="radio"/> | More clearly | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | The more clearest | // | |
| <input type="radio"/> | The clearest | // | |

[Click to Save Answer & Move to Next Question](#)



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 3 of 30 (Start time: 10:27:30 PM, 20 July 2020)

Total Marks: 1

Which of the following is not a part of indirect plan for bad news messages?

Select the correct option

- | | | |
|----------------------------------|--|--|
| <input type="radio"/> | A buffer | |
| <input checked="" type="radio"/> | A clear statement of the bad news | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | A clear, diplomatic statement of the negative decision | |
| <input type="radio"/> | A helpful, friendly, and positive close | |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 4 of 30 (Start time: 10:27:55 PM, 20 July 2020)

Total Marks: 1

Credible communicators are both _____ and _____.

Select the correct option

- | | | |
|----------------------------------|-------------------------|--|
| <input checked="" type="radio"/> | expert; trustworthy | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | attractive; intelligent | |
| <input type="radio"/> | intelligent; mature | |
| <input type="radio"/> | expert; attractive | |

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 5 of 30 (Start time: 10:29:45 PM, 20 July 2020)

Total Marks: 1

Which of the following expressions is not verbose?

Select the correct option

- | | | |
|----------------------------------|---|--|
| <input type="radio"/> | Students worked collaboratively | |
| <input type="radio"/> | Students worked in a collaborative style | |
| <input checked="" type="radio"/> | Students collaborated | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | Students devised a collaborative strategy | |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 6 of 30 (Start time: 10:30:51 PM, 20 July 2020)

Total Marks: 1

In many organizations the final piece of writing is a team effort, with more than one writer working on a single document is called _____.

Select the correct option

- | | | |
|----------------------------------|---------------|--|
| <input checked="" type="radio"/> | collaboration | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | scheduling | |
| <input type="radio"/> | technology | |
| <input type="radio"/> | all of above | |

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

sec(s)

ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 7 of 30 (Start time: 10:31:25 PM, 20 July 2020)

Total Marks: 1

Which of the following are known as 'Elements of a of a paragraph'?

Select the correct option

- | | | |
|----------------------------------|-----------------------|----|
| <input type="radio"/> | Topic sentences | // |
| <input type="radio"/> | Related sentences | // |
| <input type="radio"/> | Transitional elements | // |
| <input checked="" type="radio"/> | All of the above | // |

Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

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ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 8 of 30 (Start time: 10:32:17 PM, 20 July 2020)

Total Marks: 1

'He studied hard because he wanted to go to medical school as he suffered from arthritis.'
The above sentence is an example of _____.

Select the correct option

- | | | |
|----------------------------------|---------------------------|----|
| <input type="radio"/> | Simple sentence | // |
| <input checked="" type="radio"/> | Compound sentence | // |
| <input type="radio"/> | Complex sentence | // |
| <input type="radio"/> | Complex compound sentence | // |

Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

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EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 9 of 30 (Start time: 10:33:11 PM, 20 July 2020)

Total Marks: 1

I would be most obliged if you.....

Select the correct option

- let me to pay later
- permit me pay later
- allow me to pay later
- grant me to pay later

Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question

ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 10 of 30 (Start time: 10:33:49 PM, 20 July 2020)

Total Marks: 1

Choose the correct option from the following.
_____ is a formal written document soliciting business and spelling out what will be delivered, the costs, terms, conditions, and so forth.

Select the correct option

- Proposal
- Minutes
- Agenda
- Memorandum

Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

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EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 11 of 30 (Start time: 10:34:34 PM, 20 July 2020)

Total Marks: 1

The second page to a business letter should have a page heading that includes the following EXCEPT:

Select the correct option

<input checked="" type="radio"/>	Page Number	Answer solved by Amaan Khan Contact: 0305-4716616 Email: maniamaan2@gmail.com	//
<input type="radio"/>	Date		//
<input type="radio"/>	Address		//
<input type="radio"/>	Reader's Name		//

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 12 of 30 (Start time: 10:36:06 PM, 20 July 2020)

Total Marks: 1

The return address in a letter represents _____.

Not sure A is also suspected

Select the correct option

<input type="radio"/>	the person mailing the letter	//	
<input type="radio"/>	the person writing the letter	//	
<input checked="" type="radio"/>	the company it is mailed from	Answer solved by Amaan Khan Contact: 0305-4716616 Email: maniamaan2@gmail.com	//
<input type="radio"/>	the person receiving the letter	//	

[Click to Save Answer & Move to Next Question](#)



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 13 of 30 (Start time: 10:37:05 PM, 20 July 2020)

Total Marks: 1

The objective of an order letter is to provide the vendor with detailed _____ for fulfilling an order.

Select the correct option

- shipment
- instructions
Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com
- cheques
- supplies

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 14 of 30 (Start time: 10:37:42 PM, 20 July 2020)

Total Marks: 1

Choose the correct option.
How can business messages be more effective?

Select the correct option

- By being purposeful, audience-centered, and concise
- By being business-centered and using impressive wording
- By taking a specific point-of-view and using collaboration
Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com
- By demonstrating that the writer worked hard on the message

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 15 of 30 (Start time: 10:38:44 PM, 20 July 2020)

Total Marks: 1

Which of the following is a purpose of writing 'courteous close'?

Select the correct option

- To summarize main point
- To indicate what should happen next
- To highlight reader's benefit
- All of the above

Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

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ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 16 of 30 (Start time: 10:39:38 PM, 20 July 2020)

Total Marks: 1

Which of the following letters should accurately restate the key terms of employment?

Select the correct option

- Job application letters
- Acceptance letters
- Transmittal letters
- Inquiry letters

Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 17 of 30 (Start time: 10:40:20 PM, 20 July 2020)

Total Marks: 1

Which of the following complimentary close is accurate in general letter writing?

Select the correct option

- Yours sincerely,
- Sincerely,
- Yours respectfully,
- All of the above

Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 18 of 30 (Start time: 10:41:02 PM, 20 July 2020)

Total Marks: 1

Bad news is not delivered directly as it falls under the category of _____ messages.

Select the correct option

- positive
- neutral
- negative
- none of the above

Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 19 of 30 (Start time: 10:42:40 PM, 20 July 2020)

Total Marks: 1

While planning long reports choose a significant basis or guiding ----- for the division of topic.

Select the correct option

- | | | |
|----------------------------------|---------------|--|
| <input type="radio"/> | principal | |
| <input checked="" type="radio"/> | principle | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | permissible | |
| <input type="radio"/> | none of above | |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 20 of 30 (Start time: 10:43:34 PM, 20 July 2020)

Total Marks: 1

_____ letter is written to offer a brief description of the cause of dissatisfaction and prepare the necessary action.

Select the correct option

- | | | |
|----------------------------------|-----------------|--|
| <input checked="" type="radio"/> | Adjustment | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | Acceptance | |
| <input type="radio"/> | Job application | |
| <input type="radio"/> | Transmittal | |

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 21 of 30 (Start time: 10:44:09 PM, 20 July 2020)

Total Marks: 1

The two basic strategies to communicate bad news message are the direct plan and the indirect plan.

Select the correct option

<input checked="" type="radio"/>	True	Answer solved by Amaan Khan Contact: 0305-4716616 Email: maniamaan2@gmail.com	/
<input type="radio"/>	False		/

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 22 of 30 (Start time: 10:45:00 PM, 20 July 2020)

Total Marks: 1

In case of organizing a text _____ should be followed in which ideas are built upon previous ones.

Select the correct option

<input checked="" type="radio"/>	sequence	Answer solved by Amaan Khan Contact: 0305-4716616 Email: maniamaan2@gmail.com	/
<input type="radio"/>	facts		/
<input type="radio"/>	evidence		/
<input type="radio"/>	philosophies		/

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 23 of 30 (Start time: 10:46:08 PM, 20 July 2020)

Total Marks: 1

Choose the correct option.
There are _____ types of writing.

Select the correct option

- | | | | |
|----------------------------------|-------|--|----|
| <input type="radio"/> | five | | // |
| <input checked="" type="radio"/> | four | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | three | | // |
| <input type="radio"/> | two | | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 24 of 30 (Start time: 10:46:23 PM, 20 July 2020)

Total Marks: 1

What is the second task in planning reports and proposals?

Select the correct option

- | | | | |
|----------------------------------|----------------------------|--|----|
| <input type="radio"/> | Gathering information | | // |
| <input checked="" type="radio"/> | Preparing a work plan | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | Organizing information | | // |
| <input type="radio"/> | Selecting the right medium | | // |

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 25 of 30 (Start time: 10:48:09 PM, 20 July 2020)

Total Marks: 1

The art of finding the best available means of moving a specific audience in a specific situation to a specific decision is called _____.

Select the correct option

- | | | | |
|----------------------------------|--------------|--|----|
| <input checked="" type="radio"/> | persuasion | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | affiliation | | // |
| <input type="radio"/> | association | | // |
| <input type="radio"/> | denomination | | // |

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 26 of 30 (Start time: 10:49:55 PM, 20 July 2020)

Total Marks: 1

A better organized message has _____ chances of understanding on the part of the audience.

Select the correct option

- | | | | |
|----------------------------------|-----------|--|----|
| <input type="radio"/> | low | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input checked="" type="radio"/> | increased | | // |
| <input type="radio"/> | fewer | | // |
| <input type="radio"/> | medium | | // |

[Click to Save Answer & Move to Next Question](#)



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 27 of 30 (Start time: 10:50:34 PM, 20 July 2020)

Total Marks: 1

Getting the meaning from your head accurately to the reader is the purpose of _____.

Select the correct option

- coherence
 - consideration
 - unity
 - clarity
- Answer solved by Amaan Khan**
Contact: 0305-4716616
Email: maniamaan2@gmail.com

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 28 of 30 (Start time: 10:51:11 PM, 20 July 2020)

Total Marks: 1

Which of the following is the first and the most essential step in writing bad news messages?

Select the correct option

- Buffer
 - Giving reasons for the bad news
 - Deemphasizing the bad news
 - Emphasizing the positive aspects
- Answer solved by Amaan Khan**
Contact: 0305-4716616
Email: maniamaan2@gmail.com

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EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 29 of 30 (Start time: 10:52:31 PM, 20 July 2020)

Total Marks: 1

Recommenders must be _____ people.

Select the correct option

- | | | | |
|----------------------------------|-------------|--|----|
| <input checked="" type="radio"/> | respectable | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | notorious | | // |
| <input type="radio"/> | wealthy | | // |
| <input type="radio"/> | worthless | | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 1 of 30 (Start time: 03:01:36 AM, 20 July 2020)

Total Marks: 1

_____ stems from a sincere you-attitude. It is not merely politeness with mechanical insertion of 'please' and 'thank you', but applying socially accepted manners is also a form of it.

Select the correct option

- | | | | |
|----------------------------------|---------------|--|----|
| <input checked="" type="radio"/> | Courtesy | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | Coherence | | // |
| <input type="radio"/> | Consideration | | // |
| <input type="radio"/> | Complete | | // |

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 2 of 30 (Start time: 03:02:36 AM, 20 July 2020)

Total Marks: 1

Select the right option to fill in the blank.
My brother likes maths _____ he doesn't like history.

Select the correct option

- | | | | |
|----------------------------------|---------|--|----|
| <input checked="" type="radio"/> | but | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | rather | | // |
| <input type="radio"/> | or | | // |
| <input type="radio"/> | because | | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 3 of 30 (Start time: 03:02:58 AM, 20 July 2020)

Total Marks: 1

Everyone on the bus _____ annoyed by the little boy running up and down the aisle.

Select the correct option

- | | | | |
|----------------------------------|------|--|----|
| <input type="radio"/> | was | | // |
| <input checked="" type="radio"/> | were | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |

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EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 4 of 30 (Start time: 03:04:25 AM, 20 July 2020)

Total Marks: 1

Which change can make the sentence correct?

"Both an essay and a paragraph is required for successful graduation."

Select the correct option

- | | | | |
|----------------------------------|---|--|----|
| <input checked="" type="radio"/> | Change "is" to "are" | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | Change "is" to "will being" | | // |
| <input type="radio"/> | Change "is required" to "would have been requiring" | | // |
| <input type="radio"/> | Change "is required" to "had requiring" | | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 5 of 30 (Start time: 03:05:12 AM, 20 July 2020)

Total Marks: 1

Choose the correct option from the following.

Letters of _____ are typically related to employment, admissions to institutions of higher education or scholarship eligibility.

Select the correct option

- | | | | |
|----------------------------------|-----------------|--|----|
| <input type="radio"/> | references | | // |
| <input type="radio"/> | inquiry | | // |
| <input checked="" type="radio"/> | recommendation | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | job application | | // |

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EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 6 of 30 (Start time: 03:05:58 AM, 20 July 2020)

Total Marks: 1

Which of the following you should avoid when you are responding to a claim and your company is at fault?

Not sure

Select the correct option

- Keeping lines of communication open
- Making a big apology
- Acknowledging receipt of customer's claim
- Sympathizing with the customer's inconvenience

Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

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ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 7 of 30 (Start time: 03:07:36 AM, 20 July 2020)

Total Marks: 1

Which of the following is not a part of indirect plan for bad news messages?

Select the correct option

- A buffer
- A clear statement of the bad news
- A clear, diplomatic statement of the negative decision
- A helpful, friendly, and positive close

Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

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EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 8 of 30 (Start time: 03:08:49 AM, 20 July 2020)

Total Marks: 1

The message senders need to assess their message from the eyes of the _____ to be sure that they have included all the relevant information.

Select the correct option

- | | | |
|----------------------------------|----------------|--|
| <input type="radio"/> | writers | |
| <input type="radio"/> | administrators | |
| <input checked="" type="radio"/> | receivers | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | employers | |

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ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 9 of 30 (Start time: 03:09:36 AM, 20 July 2020)

Total Marks: 1

A better organized message has _____ chances of understanding on the part of the audience.

Select the correct option

- | | | |
|----------------------------------|-----------|--|
| <input type="radio"/> | low | |
| <input checked="" type="radio"/> | increased | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | fewer | |
| <input type="radio"/> | medium | |

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EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 10 of 30 (Start time: 03:11:05 AM, 20 July 2020)

Total Marks: 1

Any information against the expectations of _____ is considered bad news.

Select the correct option

- | | | |
|----------------------------------|------------------|--|
| <input type="radio"/> | writer | // |
| <input type="radio"/> | audience | // |
| <input type="radio"/> | communicator | // |
| <input checked="" type="radio"/> | all of the above | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |

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ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 11 of 30 (Start time: 03:13:05 AM, 20 July 2020)

Total Marks: 1

The subject of a business report _____its format and vocabulary.

Select the correct option

- | | | |
|----------------------------------|------------------|--|
| <input checked="" type="radio"/> | affects | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | does not affect | // |
| <input type="radio"/> | supports | // |
| <input type="radio"/> | does not support | // |

[Click to Save Answer & Move to Next Question](#)



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 12 of 30 (Start time: 03:13:41 AM, 20 July 2020)

Total Marks: 1

Concreteness does not make use of denotative words instead of connotative words.

Select the correct option

- | | | |
|----------------------------------|-------|--|
| <input type="radio"/> | True | |
| <input checked="" type="radio"/> | False | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |

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ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 13 of 30 (Start time: 03:14:31 AM, 20 July 2020)

Total Marks: 1

Which change can make the following sentence correct?

"There have been a lot of rain in the Lower Mainland in the last twenty-four hours."

Select the correct option

- | | | |
|----------------------------------|--------------------------------------|--|
| <input type="radio"/> | Change "have been" to "has" | |
| <input type="radio"/> | Change "have been" to "has in being" | |
| <input type="radio"/> | Change "have been" to "is been" | |
| <input checked="" type="radio"/> | Change "have been" to "has been" | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 14 of 30 (Start time: 03:15:16 AM, 20 July 2020)

Total Marks: 1

In the body of a business letter, what goes between each paragraph?

Select the correct option

- One space if hand written
- two space if hand written
- two spaces if typed
- both A and C

Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 15 of 30 (Start time: 03:17:02 AM, 20 July 2020)

Total Marks: 1

Which of the following is not the purpose of informational reports?

Select the correct option

- To Inform or instruct the reader
- Analyzing the information
- Giving the details of events and activities
- None of the above

Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 16 of 30 (Start time: 03:18:54 AM, 20 July 2020)

Total Marks: 1

Formal minutes are often required by federal, state, or local law, by-laws, charters, or regulations.

Select the correct option

<input checked="" type="radio"/>	True	Answer solved by Amaan Khan Contact: 0305-4716616 Email: maniamaan2@gmail.com
<input type="radio"/>	False	

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 17 of 30 (Start time: 03:19:42 AM, 20 July 2020)

Total Marks: 1

Fill in the blank with appropriate option to ensure concreteness.
He _____ with his boss tomorrow.

Select the correct option

<input type="radio"/>	will have discussion	Answer solved by Amaan Khan Contact: 0305-4716616 Email: maniamaan2@gmail.com
<input type="radio"/>	shall discuss	
<input checked="" type="radio"/>	will discuss	
<input type="radio"/>	shall have discussion	

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 18 of 30 (Start time: 03:21:10 AM, 20 July 2020)

Total Marks: 1

A letter of inquiry asks someone for specific information.

Select the correct option

False

True

Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

[Click to Save Answer & Move to Next Question](#)



3:21 AM
20-Jul-20
sec(s)

ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 19 of 30 (Start time: 03:21:53 AM, 20 July 2020)

Total Marks: 1

Choose the correct option.
_____ is one of the cores of concreteness.

Select the correct option

Grammar

Formal writing

Informal writing

Clarity

Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

[Click to Save Answer & Move to Next Question](#)



3:23 AM
20-Jul-20

EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 20 of 30 (Start time: 03:23:28 AM, 20 July 2020)

Total Marks: 1

The main idea is the single ----- idea, concisely stated.

Select the correct option

- | | | |
|----------------------------------|-------------------|--|
| <input type="radio"/> | least important | |
| <input checked="" type="radio"/> | most important | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | average important | |
| <input type="radio"/> | none of the above | |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 21 of 30 (Start time: 03:27:28 AM, 20 July 2020)

Total Marks: 1

Choose the correct option.
There are _____ types of writing.

Select the correct option

- | | | |
|----------------------------------|-------|--|
| <input type="radio"/> | five | |
| <input checked="" type="radio"/> | four | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | three | |
| <input type="radio"/> | two | |

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 22 of 30 (Start time: 03:28:39 AM, 20 July 2020)

Total Marks: 1

Which one of the following makes use of denotative words instead of connotative words?

Select the correct option

- | | | |
|----------------------------------|--------------|---|
| <input type="radio"/> | Clarity | |
| <input type="radio"/> | Conciseness | |
| <input checked="" type="radio"/> | Concreteness | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | Courtesy | |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 23 of 30 (Start time: 03:29:12 AM, 20 July 2020)

Total Marks: 1

A message organized by using direct plan starts with a buffer statement.

Select the correct option

- | | | |
|----------------------------------|-------|---|
| <input type="radio"/> | True | |
| <input checked="" type="radio"/> | False | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 24 of 30 (Start time: 03:30:22 AM, 20 July 2020)

Total Marks: 1

Communicating concretely does not mean being _____.

Select the correct option

- vague and general in one's writing
- direct and explicit in one's writing
- specific and definite in one's writing
- All of the above

Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 25 of 30 (Start time: 03:32:12 AM, 20 July 2020)

Total Marks: 1

When you know the reader's name but not the gender, which is an appropriate salutation?

Select the correct option

- Dear Hiring Manager
- To Whom It May Concern
- Dear Ali
- Dear Mr. or Mrs. Ali

Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

[Click to Save Answer & Move to Next Question](#)



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 26 of 30 (Start time: 03:33:39 AM, 20 July 2020)

Total Marks: 1

Which of the following parameters defines demographics of consumers?

Select the correct option

- Personality
 - Attitude
 - Lifestyle
 - Income
- Answer solved by Amaan Khan**
Contact: 0305-4716616
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 27 of 30 (Start time: 03:34:37 AM, 20 July 2020)

Total Marks: 1

In a business message, talk to your audience in a way that they are left with no -----.

Select the correct option

- certainty
 - hope
 - confusion
 - none of the above
- Answer solved by Amaan Khan**
Contact: 0305-4716616
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 28 of 30 (Start time: 03:36:10 AM, 20 July 2020)

Total Marks: 1

_____ are considered binding contracts, so one should avoid implying offers or promises that can't be delivered.

Select the correct option

- | | | | |
|----------------------------------|--------------------------|--|----|
| <input type="radio"/> | Acceptance letters | | // |
| <input checked="" type="radio"/> | Sales letters | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | Claim letters | | // |
| <input type="radio"/> | Job applications letters | | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 29 of 30 (Start time: 03:36:53 AM, 20 July 2020)

Total Marks: 1

In many organizations the final piece of writing is a team effort; with more than one writer working on a single document is called _____.

Select the correct option

- | | | | |
|----------------------------------|---------------|--|----|
| <input checked="" type="radio"/> | collaboration | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | scheduling | | // |
| <input type="radio"/> | technology | | // |
| <input type="radio"/> | all of above | | // |

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

sec(s)

ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 1 of 30 (Start time: 05:22:26 PM, 20 July 2020)

Total Marks: 1

A balance between precise language and familiar language is achieved by following the rules of

Select the correct option

- | | | |
|----------------------------------|-------------|--|
| <input type="radio"/> | conciseness | |
| <input checked="" type="radio"/> | clarity | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | precision | |
| <input type="radio"/> | correctness | |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 2 of 30 (Start time: 05:23:18 PM, 20 July 2020)

Total Marks: 1

Choose the correct option.

Construct effective sentences and paragraphs for _____.

Select the correct option

- | | | |
|----------------------------------|--------------|--|
| <input type="radio"/> | Correctness | |
| <input type="radio"/> | Courtesy | |
| <input type="radio"/> | Concreteness | |
| <input checked="" type="radio"/> | Clarity | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 3 of 30 (Start time: 05:24:25 PM, 20 July 2020)

Total Marks: 1

Therefore, because, accordingly, thus, hence are used for _____.

Select the correct option

- | | | |
|----------------------------------|---------------------|--|
| <input type="radio"/> | Additional Details | |
| <input checked="" type="radio"/> | Casual Relationship | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | Smooth transitions | |
| <input type="radio"/> | Causal Relationship | |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 4 of 30 (Start time: 05:25:16 PM, 20 July 2020)

Total Marks: 1

Which of the followings appear at the end of the report?

Select the correct option

- | | | |
|----------------------------------|------------------|--|
| <input type="radio"/> | Citations | |
| <input type="radio"/> | Footnotes | |
| <input type="radio"/> | Endnotes | |
| <input checked="" type="radio"/> | All of the above | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 5 of 30 (Start time: 05:27:01 PM, 20 July 2020)

Total Marks: 1

In case of a business message which medium of communication is more effective when instant feedback is required?

Select the correct option

- | | | |
|----------------------------------|--------------------|--|
| <input type="radio"/> | Written medium | |
| <input checked="" type="radio"/> | Oral medium | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | Electronic message | |
| <input type="radio"/> | None of the above | |

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 6 of 30 (Start time: 05:28:36 PM, 20 July 2020)

Total Marks: 1

A positive message begins with a clear statement of the main idea, clarifies any necessary details and ends with a courteous close.

Select the correct option

- | | | |
|----------------------------------|-------|--|
| <input checked="" type="radio"/> | True | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | False | |

[Click to Save Answer & Move to Next Question](#)



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 7 of 30 (Start time: 05:29:34 PM, 20 July 2020)

Total Marks: 1

Acknowledgements are appropriate for _____.

Select the correct option

- | | | | |
|----------------------------------|----------------|--|----|
| <input checked="" type="radio"/> | larger orders | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | smaller orders | | // |
| <input type="radio"/> | medium orders | | // |
| <input type="radio"/> | payment modes | | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 8 of 30 (Start time: 05:30:24 PM, 20 July 2020)

Total Marks: 1

Buffer statement constitutes the _____ part of a bad news message written in indirect organizational plan.

Select the correct option

- | | | | |
|----------------------------------|--------|--|----|
| <input checked="" type="radio"/> | first | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | second | | // |
| <input type="radio"/> | middle | | // |
| <input type="radio"/> | last | | // |

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 9 of 30 (Start time: 05:32:04 PM, 20 July 2020)

Total Marks: 1

Figurative language can also be termed as _____.

Select the correct option

- | | | | |
|----------------------------------|-----------------------|--|----|
| <input checked="" type="radio"/> | denotative language | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | metaphorical language | | // |
| <input type="radio"/> | direct language | | // |
| <input type="radio"/> | indirect language | | // |

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 10 of 30 (Start time: 05:33:25 PM, 20 July 2020)

Total Marks: 1

Job application letters not only convey information, but also establish a contractual relationship between you and the organization.

Select the correct option

- | | | | |
|----------------------------------|-------|--|----|
| <input type="radio"/> | True | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input checked="" type="radio"/> | False | | // |

[Click to Save Answer & Move to Next Question](#)



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 11 of 30 (Start time: 05:34:30 PM, 20 July 2020)

Total Marks: 1

_____ is used at the end of a sentence or remark to express strong emotion.

Select the correct option

- | | | | |
|----------------------------------|---------------------|--|----|
| <input checked="" type="radio"/> | An exclamation mark | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | A question mark | | // |
| <input type="radio"/> | A quotation mark | | // |
| <input type="radio"/> | A semi colon | | // |

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 12 of 30 (Start time: 05:35:20 PM, 20 July 2020)

Total Marks: 1

Keep the _____ of your letter simple.

Select the correct option

- | | | | |
|----------------------------------|------------------|--|----|
| <input type="radio"/> | paragraphs | | // |
| <input type="radio"/> | grammar | | // |
| <input type="radio"/> | salutations | | // |
| <input checked="" type="radio"/> | body and purpose | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |

[Click to Save Answer & Move to Next Question](#)



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 13 of 30 (Start time: 05:36:35 PM, 20 July 2020)

Total Marks: 1

Which one of the following is the best expression to use with the customers for refusal:

Select the correct option

- | | | | |
|----------------------------------|--|--|----|
| <input checked="" type="radio"/> | The position has been filled. | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | You do not qualify. | | // |
| <input type="radio"/> | You do not have the needed qualities for the position. | | // |
| <input type="radio"/> | We must deny you this position. | | // |

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 14 of 30 (Start time: 05:38:01 PM, 20 July 2020)

Total Marks: 1

While communicating, do not leave your audience in _____.

Select the correct option

- | | | | |
|----------------------------------|--------------|--|----|
| <input type="radio"/> | appreciation | | // |
| <input checked="" type="radio"/> | doubt | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | awe | | // |
| <input type="radio"/> | wonder | | // |

[Click to Save Answer & Move to Next Question](#)



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 15 of 30 (Start time: 05:38:23 PM, 20 July 2020)

Total Marks: 1

which of the following is a direct and positive technique used in adjustment-grant messages?

Select the correct option

- | | | |
|----------------------------------|---|--|
| <input type="radio"/> | Begins with an obvious comment about receiving the claim. | |
| <input checked="" type="radio"/> | Good news is not provided in the introductory paragraph. | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | Uses the subject line to identify the transaction. | |
| <input type="radio"/> | The close leaves the reader with a reminder of the problem. | |

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 16 of 30 (Start time: 05:39:58 PM, 20 July 2020)

Total Marks: 1

Choose the correct option from the following.
A letter of _____ asks someone for specific information.

Select the correct option

- | | | |
|----------------------------------|-----------------|--|
| <input type="radio"/> | references | |
| <input checked="" type="radio"/> | inquiry | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | recommendation | |
| <input type="radio"/> | job application | |

[Click to Save Answer & Move to Next Question](#)



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 17 of 30 (Start time: 05:40:33 PM, 20 July 2020)

Total Marks: 1

Which of the following are principal meeting documents?

Select the correct option

- | | | | |
|----------------------------------|---------------------|--|----|
| <input checked="" type="radio"/> | agenda and minutes | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | memo and minutes | | // |
| <input type="radio"/> | memo and agenda | | // |
| <input type="radio"/> | agenda and policies | | // |

Click to Save Answer & Move to Next Question



5:41 PM
20-Jul-20

ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 18 of 30 (Start time: 05:41:40 PM, 20 July 2020)

Total Marks: 1

Choose the correct pronoun form to fill in the gap.
Everyone should bring ___ mother to the picnic.

Select the correct option

- | | | | |
|----------------------------------|---------|--|----|
| <input type="radio"/> | his | | // |
| <input type="radio"/> | her | | // |
| <input checked="" type="radio"/> | his/her | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | their | | // |

Click to Save Answer & Move to Next Question



5:42 PM
20-Jul-20

EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 19 of 30 (Start time: 05:42:55 PM, 20 July 2020)

Total Marks: 1

Which one of the following is not a way of developing a paragraph?

Select the correct option

- | | | |
|----------------------------------|---------------------------|--|
| <input type="radio"/> | Classifications | |
| <input type="radio"/> | Clarification | |
| <input checked="" type="radio"/> | Cause and effect | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | Comparisons and contrasts | |

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 20 of 30 (Start time: 05:44:25 PM, 20 July 2020)

Total Marks: 1

'Approving Credit' and 'Credit References' are the two types of positive responses to routine credit requests.

Select the correct option

- | | | |
|----------------------------------|-------|--|
| <input checked="" type="radio"/> | True | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | False | |

[Click to Save Answer & Move to Next Question](#)



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 21 of 30 (Start time: 05:45:08 PM, 20 July 2020)

Total Marks: 1

..... not only conveys information, but also establishes a contractual relationship between you and the organization.

Select the correct option

- | | | | |
|----------------------------------|------------------------|--|----|
| <input checked="" type="radio"/> | Acceptance letter | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | Job application letter | | // |
| <input type="radio"/> | Letter of transmittal | | // |
| <input type="radio"/> | Inquiry letter | | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 22 of 30 (Start time: 05:45:57 PM, 20 July 2020)

Total Marks: 1

Choose precise, concrete and familiar word for the term 'render assistance to':

Select the correct option

- | | | | |
|----------------------------------|---------|--|----|
| <input type="radio"/> | help | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input checked="" type="radio"/> | give | | // |
| <input type="radio"/> | succeed | | // |
| <input type="radio"/> | proceed | | // |

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 23 of 30 (Start time: 05:46:54 PM, 20 July 2020)

Total Marks: 1

'Crippled workers face many problems on the job.'

Which of the following types of biases does it exemplify?

Select the correct option

- | | | |
|----------------------------------|-----------------|--|
| <input type="radio"/> | Gender bias | |
| <input type="radio"/> | Radical bias | |
| <input checked="" type="radio"/> | Disability bias | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | Cultural bias | |

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 24 of 30 (Start time: 05:48:40 PM, 20 July 2020)

Total Marks: 1

Maury and his brother _____ to the bowling alley every day.

Select the correct option

- | | | |
|----------------------------------|------|--|
| <input checked="" type="radio"/> | go | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | goes | |

[Click to Save Answer & Move to Next Question](#)



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 25 of 30 (Start time: 05:49:43 PM, 20 July 2020)

Total Marks: 1

Which of the following is an irritating expression?

Select the correct option

- | | | | |
|----------------------------------|--------------------------|--|----|
| <input checked="" type="radio"/> | I do not agree with you. | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | I do agree with you. | | // |
| <input type="radio"/> | I agree with you. | | // |
| <input type="radio"/> | I agree. | | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 26 of 30 (Start time: 05:50:02 PM, 20 July 2020)

Total Marks: 1

Application letters are usually just one page and consist ofsections.

Select the correct option

- | | | | |
|----------------------------------|-------|--|----|
| <input type="radio"/> | two | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input checked="" type="radio"/> | three | | // |
| <input type="radio"/> | four | | // |
| <input type="radio"/> | five | | // |

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

sec(s)

ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 27 of 30 (Start time: 05:50:40 PM, 20 July 2020)

Total Marks: 1

A message which reinforces an idea in a reliable and competent manner is labeled as a _____ message.

Select the correct option

- | | | | |
|----------------------------------|-------------|--|----|
| <input checked="" type="radio"/> | credible | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | courteous | | // |
| <input type="radio"/> | considerate | | // |
| <input type="radio"/> | prosaic | | // |

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 28 of 30 (Start time: 05:52:10 PM, 20 July 2020)

Total Marks: 1

Identify the statement which should NOT be included in 'NECESSARY DETAILS' section of a positive message.

Select the correct option

- | | | | |
|----------------------------------|---|--|----|
| <input checked="" type="radio"/> | Provide buffer statement. | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | Satisfy reader's information needs. | | // |
| <input type="radio"/> | Reinforce positive tone. | | // |
| <input type="radio"/> | Emphasize positive aspects of the news. | | // |

[Click to Save Answer & Move to Next Question](#)



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 29 of 30 (Start time: 05:53:17 PM, 20 July 2020)

Total Marks: 1

_____ messages are more likely to bring the desired results and they do a better job at building goodwill.

Select the correct option

- | | | | |
|----------------------------------|--------------|--|----|
| <input checked="" type="radio"/> | Complete | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | Correct | | // |
| <input type="radio"/> | All of above | | // |
| <input type="radio"/> | Concrete | | // |

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 1 of 30 (Start time: 01:26:47 AM, 21 July 2020)

Total Marks: 1

Which one of the following is mostly used to handle repetitive routine queries?

Select the correct option

- | | | | |
|----------------------------------|-------------------------------------|--|----|
| <input checked="" type="radio"/> | A computerized form response | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | Individually prepared messages | | // |
| <input type="radio"/> | A hastily prepared personal message | | // |
| <input type="radio"/> | No response is given | | // |

[Click to Save Answer & Move to Next Question](#)



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 2 of 30 (Start time: 01:27:45 AM, 21 July 2020)

Total Marks: 1

A better organized message has _____ chances of understanding on the part of the audience.

Select the correct option

- | | | |
|----------------------------------|-----------|--|
| <input type="radio"/> | low | |
| <input checked="" type="radio"/> | increased | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | fewer | |
| <input type="radio"/> | medium | |

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 3 of 30 (Start time: 01:27:59 AM, 21 July 2020)

Total Marks: 1

What is a common mistake made in writing persuasive messages?

Select the correct option

- | | | |
|----------------------------------|---------------------------------|--|
| <input type="radio"/> | Using emotional appeals | |
| <input checked="" type="radio"/> | Using the YOU perspective | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | Using logical appeals | |
| <input type="radio"/> | Failing to clarify your purpose | |

[Click to Save Answer & Move to Next Question](#)



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

sec(s)

ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 4 of 30 (Start time: 01:29:24 AM, 21 July 2020)

Total Marks: 1

The following guidelines apply to the middle section of routine requests except for:

Select the correct option

- Asking the most important questions first
- Requesting a specific action
- Asking only relevant questions
- Dealing with only one topic per question

Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

▶ Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 5 of 30 (Start time: 01:30:38 AM, 21 July 2020)

Total Marks: 1

A buffer is the last step while writing an indirect plan.

Select the correct option

- True
- False

Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

▶ Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 6 of 30 (Start time: 01:31:12 AM, 21 July 2020)

Total Marks: 1

Fill in the blank with appropriate option to ensure CLARITY:
The _____ of special referees is determined by the court or judge.

Select the correct option

- | | | |
|----------------------------------|--------------|--|
| <input type="radio"/> | remuneration | |
| <input type="radio"/> | payment | |
| <input checked="" type="radio"/> | remittance | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | remission | |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 7 of 30 (Start time: 01:32:06 AM, 21 July 2020)

Total Marks: 1

In a business message, the words freedom, prestige, compassion, free, and comfort evoke ---- feelings.

Select the correct option

- | | | |
|----------------------------------|----------|--|
| <input checked="" type="radio"/> | positive | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | negative | |
| <input type="radio"/> | neutral | |
| <input type="radio"/> | biased | |

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 8 of 30 (Start time: 01:33:29 AM, 21 July 2020)

Total Marks: 1

Which of the following familiar expressions is correct replacement for 'Perusal'?

Select the correct option

- | | | |
|----------------------------------|---------|--|
| <input type="radio"/> | Repress | // |
| <input type="radio"/> | Censor | // |
| <input type="radio"/> | Critic | // |
| <input checked="" type="radio"/> | Review | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 9 of 30 (Start time: 01:34:13 AM, 21 July 2020)

Total Marks: 1

Which of the following things are at the core of concreteness?

Select the correct option

- | | | |
|----------------------------------|------------------|--|
| <input type="radio"/> | Grammar | // |
| <input type="radio"/> | Punctuation | // |
| <input type="radio"/> | Spelling | // |
| <input checked="" type="radio"/> | All of the above | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 10 of 30 (Start time: 01:34:51 AM, 21 July 2020)

Total Marks: 1

In case of a business message which medium of communication is more effective when instant feedback is required?

Select the correct option

- | | | |
|----------------------------------|--------------------|--|
| <input type="radio"/> | Written medium | |
| <input checked="" type="radio"/> | Oral medium | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | Electronic message | |
| <input type="radio"/> | None of the above | |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 11 of 30 (Start time: 01:35:07 AM, 21 July 2020)

Total Marks: 1

Choose the best option:
In the conclusion of a report, _____ of evidence is needed.

Select the correct option

- | | | |
|----------------------------------|--------------------------------|--|
| <input checked="" type="radio"/> | neither small nor large amount | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | a small amount | |
| <input type="radio"/> | plenty | |
| <input type="radio"/> | none of the above | |

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 12 of 30 (Start time: 01:36:52 AM, 21 July 2020)

Total Marks: 1

To give your readers a feeling about their welfare on your part makes the message _____.

Select the correct option

- | | | | |
|----------------------------------|------------|--|----|
| <input checked="" type="radio"/> | successful | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | doubtful | | // |
| <input type="radio"/> | incomplete | | // |
| <input type="radio"/> | exciting | | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 13 of 30 (Start time: 01:37:44 AM, 21 July 2020)

Total Marks: 1

Choose the correct option from the following.
_____ share a general document architecture, which is usually modified to suit specific circumstances.

Select the correct option

- | | | | |
|----------------------------------|--------------|--|----|
| <input checked="" type="radio"/> | Proposals | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | End matter | | // |
| <input type="radio"/> | Introduction | | // |
| <input type="radio"/> | Report | | // |

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 14 of 30 (Start time: 01:38:15 AM, 21 July 2020)

Total Marks: 1

A letter of inquiry asks someone for specific information.

Select the correct option

- False
- True
- Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com**

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 15 of 30 (Start time: 01:38:29 AM, 21 July 2020)

Total Marks: 1

Which of the following is not a characteristic of 'Correctness'?

Select the correct option

- Use the right level of language.
- Provide all necessary information.
- Check accuracy of figures, facts and words.
- Maintain acceptable writing mechanics.
- Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com**

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 16 of 30 (Start time: 01:39:26 AM, 21 July 2020)

Total Marks: 1

Which of the following messages should be written in direct organizational plan/approach?

Select the correct option

- | | | | |
|----------------------------------|---|--|----|
| <input checked="" type="radio"/> | Writing letters for acknowledging orders | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | Responding favourably to adjustments requests | | // |
| <input type="radio"/> | Replying requests for information | | // |
| <input type="radio"/> | All of the above | | // |

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 17 of 30 (Start time: 01:41:00 AM, 21 July 2020)

Total Marks: 1

The need for additional clarity and follow-up communication is eliminated if your communication is ____.

Select the correct option

- | | | | |
|----------------------------------|-----------|--|----|
| <input type="radio"/> | concise | | // |
| <input type="radio"/> | complete | | // |
| <input type="radio"/> | courteous | | // |
| <input checked="" type="radio"/> | clear | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |

[Click to Save Answer & Move to Next Question](#)



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 18 of 30 (Start time: 01:42:59 AM, 21 July 2020)

Total Marks: 1

The writing process in business messages consists of ____ steps.

Select the correct option

- one
 - three
 - four
 - seven
- Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 19 of 30 (Start time: 01:44:28 AM, 21 July 2020)

Total Marks: 1

Which of the following is a part of an indirect plan?

Select the correct option

- A buffer
 - Reasons supporting the negative decision
 - A helpful, friendly, and positive close
 - All of the above
- Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 20 of 30 (Start time: 01:45:00 AM, 21 July 2020)

Total Marks: 1

The message senders need to assess their message from the eyes of the _____ to be sure that they have included all the relevant information.

Select the correct option

- | | | |
|----------------------------------|----------------|--|
| <input type="radio"/> | writers | |
| <input type="radio"/> | administrators | |
| <input checked="" type="radio"/> | receivers | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | employers | |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 21 of 30 (Start time: 01:45:16 AM, 21 July 2020)

Total Marks: 1

Which of the following factors should be kept in mind regarding audience while writing persuasive messages?

Select the correct option

- | | | |
|----------------------------------|--------------------|--|
| <input type="radio"/> | Needs and appeals | |
| <input type="radio"/> | Emotions and logic | |
| <input type="radio"/> | Credibility | |
| <input checked="" type="radio"/> | All of the above | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 22 of 30 (Start time: 01:45:59 AM, 21 July 2020)

Total Marks: 1

Which of the following options is likely to offend and should be avoided?

Select the correct option

- | | | |
|----------------------------------|---|--|
| <input type="radio"/> | You are welcome to... | |
| <input type="radio"/> | We appreciate... | |
| <input checked="" type="radio"/> | You do not meet our requirements for... | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | None of the above | |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 24 of 30 (Start time: 01:48:07 AM, 21 July 2020)

Total Marks: 1

All of the following messages are likely to please your audience except

Select the correct option

- | | | |
|----------------------------------|---|--|
| <input type="radio"/> | accepting an invitation. | |
| <input type="radio"/> | announcing a price cut. | |
| <input checked="" type="radio"/> | providing routine information as part of your regular business. | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | granting an adjustment. | |

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

sec(s)

ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 25 of 30 (Start time: 01:49:01 AM, 21 July 2020)

Total Marks: 1

In the _____ of a job application letter you have to refer to your enclosed résumé and express your desire for an interview, stating when and how you can be contacted.

Select the correct option

- front matter
- body
- end matter
- end notations

Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 26 of 30 (Start time: 01:49:53 AM, 21 July 2020)

Total Marks: 1

.....are challenging to write because we know our readers will not be happy to receive the news.

Select the correct option

- Persuasive letters
- Claim letters
- Bad news messages
- Complain Letters

Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 27 of 30 (Start time: 01:50:51 AM, 21 July 2020)

Total Marks: 1

The selection of format, style and organization of a report is done independent of the reader's requirement.

Select the correct option

True

False

Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



1:51 AM
21-Jul-20
sec(s)

ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 28 of 30 (Start time: 01:52:00 AM, 21 July 2020)

Total Marks: 1

Which one of the following media would be the best choice when you have to deny a promotion to a long-term employee?

Select the correct option

A voice-mail message

A face-to-face meeting

An e-mail

Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

A faxed message

Click to Save Answer & Move to Next Question



1:52 AM
21-Jul-20

EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 29 of 30 (Start time: 01:53:04 AM, 21 July 2020)

Total Marks: 1

Choose the best option:
The use of _____ is advisable for devising a business message if the recipients are outside of your technical field.

Select the correct option

- scientific language
- plain English
- jargon
- technical vocabulary

Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 1 of 30 (Start time: 07:22:53 PM, 21 July 2020)

Total Marks: 1

'Umer is an unusually tall Sindhi.'
Which of the following types of biases does it exemplify?

Select the correct option

- Gender bias
- Ethnic bias
- Disability
- None of the above

Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 2 of 30 (Start time: 07:24:03 PM, 21 July 2020)

Total Marks: 1

Which of the following parameters defines demographics of consumers?

Select the correct option

- Personality
 - Attitude
 - Lifestyle
 - Income
- Answer solved by Amaan Khan**
Contact: 0305-4716616
Email: maniamaan2@gmail.com

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 3 of 30 (Start time: 07:25:11 PM, 21 July 2020)

Total Marks: 1

Solicited and unsolicited are types of -----.

Select the correct option

- memos
- informal reports
- letters
- formal reports

[Click to Save Answer & Move to Next Question](#)



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 4 of 30 (Start time: 07:26:35 PM, 21 July 2020)

Total Marks: 1

Choose the correct pronoun form to fill in the gap.
Everyone should bring ___ mother to the picnic.

Select the correct option

- his
- her
- his/her
- their

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 5 of 30 (Start time: 07:26:52 PM, 21 July 2020)

Total Marks: 1

Identify the option which best replaces the part starting with word 'students' in the following statement.
The geography teacher asked her students if they knew which is the largest country in the world?

Select the correct option

- If they knew which country is the largest in the world.
- If they knew which country is the largest in the world? **Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com**
- If they knew which is the largest country in the world?
- No change is required

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 6 of 30 (Start time: 07:27:56 PM, 21 July 2020)

Total Marks: 1

Choose appropriate preposition to fill in the blank:
Henry looked _____ the magazine quickly

Select the correct option

- through
- over
- up
- in

Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 7 of 30 (Start time: 07:29:18 PM, 21 July 2020)

Total Marks: 1

According to communication researchers, people can usually remember a maximum of ____ major points even in a long document.

Select the correct option

- three
- five
- six
- seven

[Click to Save Answer & Move to Next Question](#)



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Time Left: sec(s)
Quiz Start Time: 07:22 PM, 21 July 2020

Question # 8 of 30 (Start time: 07:30:41 PM, 21 July 2020)

Total Marks: 1

Mr.Ali, our English teacher, believes that students who major in economics or physics _____ their imaginations.

Select the correct option

- | | | | |
|----------------------------------|-------|--|----|
| <input checked="" type="radio"/> | ruins | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | ruin | | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Time Left: sec(s)
Quiz Start Time: 07:22 PM, 21 July 2020

Question # 9 of 30 (Start time: 07:31:06 PM, 21 July 2020)

Total Marks: 1

Acknowledgements are appropriate for _____.

Select the correct option

- | | | | |
|----------------------------------|----------------|--|----|
| <input checked="" type="radio"/> | larger orders | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | smaller orders | | // |
| <input type="radio"/> | medium orders | | // |
| <input type="radio"/> | payment modes | | // |

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 10 of 30 (Start time: 07:31:22 PM, 21 July 2020)

Total Marks: 1

Functional words include _____

Select the correct option

- conjunctions and prepositions
 - articles and pronouns
 - acronyms and adverbs
 - both a and b
- Answer solved by Amaan Khan**
Contact: 0305-4716616
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 11 of 30 (Start time: 07:32:04 PM, 21 July 2020)

Total Marks: 1

The reader of a/ an ----- may use this report to solve an organizational, social or a personal problem

Select the correct option

- business report
 - technical report
 - general report
 - academic report
- Answer solved by Amaan Khan**
Contact: 0305-4716616
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 12 of 30 (Start time: 07:33:02 PM, 21 July 2020)

Total Marks: 1

_____ of a business letter shows whether any material is enclosed with the letter and who is receiving a copy of the letter.

Select the correct option

- Salutation
- Body
- End notation
Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com
- Closing

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 13 of 30 (Start time: 07:33:42 PM, 21 July 2020)

Total Marks: 1

The tapes in the glove compartment _____ to Jerry.

Select the correct option

- belong
- belongs
Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 14 of 30 (Start time: 07:34:17 PM, 21 July 2020)

Total Marks: 1

Which one of the following is not a way of developing a paragraph?

Select the correct option

- | | | |
|----------------------------------|---------------------------|--|
| <input type="radio"/> | Classifications | |
| <input type="radio"/> | Clarification | |
| <input checked="" type="radio"/> | Cause and effect | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | Comparisons and contrasts | |

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 15 of 30 (Start time: 07:36:04 PM, 21 July 2020)

Total Marks: 1

Which of the following familiar expressions is correct replacement for 'Lucrative'?

Select the correct option

- | | | |
|----------------------------------|-------------|--|
| <input type="radio"/> | Useless | |
| <input checked="" type="radio"/> | Profitable | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | Impractical | |
| <input type="radio"/> | Destructive | |

[Click to Save Answer & Move to Next Question](#)



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 16 of 30 (Start time: 07:36:44 PM, 21 July 2020)

Total Marks: 1

Most messages suffer from problems with clarity, relevance, grouping and completeness.

Select the correct option

- | | | | |
|----------------------------------|--------------|--|----|
| <input checked="" type="radio"/> | sequential | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | lengthy | | // |
| <input type="radio"/> | casual | | // |
| <input type="radio"/> | disorganized | | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 17 of 30 (Start time: 07:37:57 PM, 21 July 2020)

Total Marks: 1

Which of the following is not a common problem that can cause poor organization of a message?

Select the correct option

- | | | | |
|----------------------------------|-------------------------------------|--|----|
| <input type="radio"/> | Using brainstorming techniques | | // |
| <input checked="" type="radio"/> | Including irrelevant material | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | Getting ideas mixed up | | // |
| <input type="radio"/> | Taking too long to get to the point | | // |

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 18 of 30 (Start time: 07:38:54 PM, 21 July 2020)

Total Marks: 1

Desire is one of the four phases of AIDA plan.

Select the correct option

<input checked="" type="radio"/>	True	Answer solved by Amaan Khan Contact: 0305-4716616 Email: maniamaan2@gmail.com
<input type="radio"/>	False	

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 19 of 30 (Start time: 07:39:08 PM, 21 July 2020)

Total Marks: 1

Personality is a parameter which can define demographics of a population.

Select the correct option

<input type="radio"/>	True	
<input checked="" type="radio"/>	False	Answer solved by Amaan Khan Contact: 0305-4716616 Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 20 of 30 (Start time: 07:39:46 PM, 21 July 2020)

Total Marks: 1

The subject of a business report _____its format and vocabulary.

Select the correct option

- | | | | |
|----------------------------------|------------------|--|----|
| <input checked="" type="radio"/> | affects | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | does not affect | | // |
| <input type="radio"/> | supports | | // |
| <input type="radio"/> | does not support | | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 21 of 30 (Start time: 07:40:26 PM, 21 July 2020)

Total Marks: 1

Choose the right option to fill in the blank.
The playground _____ we play is very large.

Select the correct option

- | | | | |
|----------------------------------|-------|--|----|
| <input type="radio"/> | what | | // |
| <input checked="" type="radio"/> | where | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | which | | // |
| <input type="radio"/> | that | | // |

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 22 of 30 (Start time: 07:40:47 PM, 21 July 2020)

Total Marks: 1

Which of the following are principal meeting documents?

Select the correct option

- | | | | |
|----------------------------------|---------------------|--|----|
| <input checked="" type="radio"/> | agenda and minutes | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | memo and minutes | | // |
| <input type="radio"/> | memo and agenda | | // |
| <input type="radio"/> | agenda and policies | | // |

Click to Save Answer & Move to Next Question



7:41 PM
21-Jul-20

ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 23 of 30 (Start time: 07:41:20 PM, 21 July 2020)

Total Marks: 1

Won't Carol and _____ go to the movies?

Select the correct option

- | | | | |
|----------------------------------|---------|--|----|
| <input type="radio"/> | himself | | // |
| <input checked="" type="radio"/> | I | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | me | | // |
| <input type="radio"/> | us | | // |

Click to Save Answer & Move to Next Question



7:42 PM
21-Jul-20

EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 24 of 30 (Start time: 07:42:46 PM, 21 July 2020)

Total Marks: 1

I was in _____ Japanese restaurant. _____ Restaurant served good food.

Select the correct option

- | | | |
|----------------------------------|----------|--|
| <input type="radio"/> | the, a | |
| <input type="radio"/> | a, a | |
| <input checked="" type="radio"/> | a, the | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | the, the | |

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 25 of 30 (Start time: 07:43:49 PM, 21 July 2020)

Total Marks: 1

'Protocol' is another name for _____.

Select the correct option

- | | | |
|----------------------------------|-----------------|--|
| <input checked="" type="radio"/> | minutes | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | agenda | |
| <input type="radio"/> | verbatim report | |
| <input type="radio"/> | proposal | |

[Click to Save Answer & Move to Next Question](#)



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 26 of 30 (Start time: 07:44:32 PM, 21 July 2020)

Total Marks: 1

Business letter is the most _____ mode of communication.

Select the correct option

- | | | | |
|----------------------------------|---------------|--|----|
| <input checked="" type="radio"/> | convenient | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | covetous | | // |
| <input type="radio"/> | promotional | | // |
| <input type="radio"/> | controversial | | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 27 of 30 (Start time: 07:45:18 PM, 21 July 2020)

Total Marks: 1

The organization of a longer message should reflect both the _____.

Select the correct option

- | | | | |
|----------------------------------|--|--|----|
| <input checked="" type="radio"/> | purpose of the message and the audience's probable reaction | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | projection of the message and transcription | | // |
| <input type="radio"/> | natural order implied by the subject's characteristics | | // |
| <input type="radio"/> | purpose of the message and the audience's skeptical reaction | | // |

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 28 of 30 (Start time: 07:45:58 PM, 21 July 2020)

Total Marks: 1

Most organizations rely on _____ for their existence.

Select the correct option

- meeting with companies
- applications to donors
- successful proposal writing
- survey of the market trends

Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 29 of 30 (Start time: 07:46:54 PM, 21 July 2020)

Total Marks: 1

All of the following are strategies to use if your message will displease your audience except

Select the correct option

- in the body give reasons that justify a negative answer.
- open with the main point
- open with a neutral statement
- close cordially

Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 1 of 30 (Start time: 07:52:04 PM, 21 July 2020)

Total Marks: 1

Choose the correct version of the following incorrect sentence.
'I left smoking long ago.'

Select the correct option

- | | | | |
|----------------------------------|----------------------------------|--|----|
| <input checked="" type="radio"/> | I gave up smoking long ago. | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | I let go smoking long ago. | | // |
| <input type="radio"/> | I lament smoking long ago. | | // |
| <input type="radio"/> | I am free from smoking long ago. | | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 2 of 30 (Start time: 07:52:31 PM, 21 July 2020)

Total Marks: 1

_____ is the process of drafting your message; polishing it is a later step.

Select the correct option

- | | | | |
|----------------------------------|-------------|--|----|
| <input checked="" type="radio"/> | Composition | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | Formulation | | // |
| <input type="radio"/> | Completion | | // |
| <input type="radio"/> | Starting | | // |

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 3 of 30 (Start time: 07:53:15 PM, 21 July 2020)

Total Marks: 1

Formal minutes are often required by federal, state, or local law, by-laws, charters, or regulations.

Select the correct option

True



Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

False



Click to Save Answer & Move to Next Question



7:53 PM
21-Jul-20

ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 4 of 30 (Start time: 07:53:48 PM, 21 July 2020)

Total Marks: 1

Encouraging the future sale is an important goal when _____.

Select the correct option

a potential sale is involved



Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

no potential sale is involved



the customer makes an adjustment request



the customer sends a negative feedback



Click to Save Answer & Move to Next Question



7:54 PM
21-Jul-20

EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 5 of 30 (Start time: 07:54:49 PM, 21 July 2020)

Total Marks: 1

If you want to minimize the distortion which happens when a message is passed from person to person, then you use _____

Select the correct option

- | | | | |
|----------------------------------|-----------------|--|----|
| <input checked="" type="radio"/> | written medium | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | oral medium | | // |
| <input type="radio"/> | verbal medium | | // |
| <input type="radio"/> | informal medium | | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 6 of 30 (Start time: 07:55:46 PM, 21 July 2020)

Total Marks: 1

The _____ should normally begin with a brief summary statement, in one or two sentences, identifying the key topic and the scope of the memorandum.

Select the correct option

- | | | | |
|----------------------------------|------------|--|----|
| <input type="radio"/> | letter | | // |
| <input type="radio"/> | agenda | | // |
| <input type="radio"/> | meeting | | // |
| <input checked="" type="radio"/> | memorandum | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 7 of 30 (Start time: 07:56:30 PM, 21 July 2020)

Total Marks: 1

Application letters are usually of _____.

Select the correct option

- | | | | |
|----------------------------------|--------------------|--|----|
| <input checked="" type="radio"/> | two pages length | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | three pages length | | // |
| <input type="radio"/> | one page length | | // |
| <input type="radio"/> | four pages length | | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 8 of 30 (Start time: 07:57:15 PM, 21 July 2020)

Total Marks: 1

_____ medium is the best when you don't need immediate feedback. Your message is detailed and complex.

Select the correct option

- | | | | |
|----------------------------------|--------------|--|----|
| <input type="radio"/> | Electronic | | // |
| <input checked="" type="radio"/> | Written | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | Oral | | // |
| <input type="radio"/> | All of above | | // |

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 9 of 30 (Start time: 07:58:09 PM, 21 July 2020)

Total Marks: 1

"Will you please provide the details of the equipment utilization for the last quarter?" This statement is an example of:

Select the correct option

- An indirect approach. //
- A routine inquiry. **Answer solved by Amaan Khan**
Contact: 0305-4716616
Email: maniamaan2@gmail.com //
- A contrasting objective. //
- Reviewing the order. //

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 10 of 30 (Start time: 07:59:43 PM, 21 July 2020)

Total Marks: 1

Content words (nouns, verbs, adjectives, adverbs) have both a denotative meaning as well as connotative meaning.

Select the correct option

- False //
- True **Answer solved by Amaan Khan**
Contact: 0305-4716616
Email: maniamaan2@gmail.com //

[Click to Save Answer & Move to Next Question](#)



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 11 of 30 (Start time: 08:00:41 PM, 21 July 2020)

Total Marks: 1

The objective of an order letter is to provide the vendor with detailed _____ for fulfilling an order.

Select the correct option

- | | | |
|----------------------------------|--------------|--|
| <input type="radio"/> | shipment | |
| <input checked="" type="radio"/> | instructions | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | cheques | |
| <input type="radio"/> | supplies | |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 12 of 30 (Start time: 08:01:10 PM, 21 July 2020)

Total Marks: 1

Informal minutes are often required by federal state, or local law, by-laws, charters, or regulations.

Select the correct option

- | | | |
|----------------------------------|-------|--|
| <input type="radio"/> | True | |
| <input checked="" type="radio"/> | False | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 13 of 30 (Start time: 08:01:27 PM, 21 July 2020)

Total Marks: 1

Any piece of writing that is not clearly or explicitly stated is considered to be _____.

Select the correct option

- | | | | |
|----------------------------------|------------|--|----|
| <input checked="" type="radio"/> | vague | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | concrete | | // |
| <input type="radio"/> | diabolical | | // |
| <input type="radio"/> | persuasive | | // |

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 14 of 30 (Start time: 08:02:50 PM, 21 July 2020)

Total Marks: 1

The purpose of informational report is to -----.

Select the correct option

- | | | | |
|----------------------------------|------------|--|----|
| <input type="radio"/> | recommend | | // |
| <input checked="" type="radio"/> | explain | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | contradict | | // |
| <input type="radio"/> | analyze | | // |

[Click to Save Answer & Move to Next Question](#)



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 15 of 30 (Start time: 08:03:30 PM, 21 July 2020)

Total Marks: 1

In _____ of AIDA plan your objective is to encourage your audience to hear about your main idea, problem or new product.

Select the correct option

- | | | | |
|----------------------------------|-----------------|--|----|
| <input checked="" type="radio"/> | Attention phase | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |
| <input type="radio"/> | Interest phase | | // |
| <input type="radio"/> | Desire phase | | // |
| <input type="radio"/> | Action phase | | // |

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 16 of 30 (Start time: 08:04:52 PM, 21 July 2020)

Total Marks: 1

Choose the correct option.
Construct effective sentences and paragraphs for _____.

Select the correct option

- | | | | |
|----------------------------------|--------------|--|----|
| <input type="radio"/> | Correctness | | // |
| <input type="radio"/> | Courtesy | | // |
| <input type="radio"/> | Concreteness | | // |
| <input checked="" type="radio"/> | Clarity | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com | // |

[Click to Save Answer & Move to Next Question](#)



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 17 of 30 (Start time: 08:05:37 PM, 21 July 2020)

Total Marks: 1

There are _____ types of minutes.

Select the correct option

- four
- three
- two
Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com
- six

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 18 of 30 (Start time: 08:06:42 PM, 21 July 2020)

Total Marks: 1

Which guideline should be followed to ensure Courtesy?

Select the correct option

- Be sincerely tactful, thoughtful and appreciative
- Use expressions that show respect
- Omit irritating expressions
- All of the above
Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 19 of 30 (Start time: 08:07:58 PM, 21 July 2020)

Total Marks: 1

Which document is intended to provide clients with information about an organization?

Select the correct option

- | | | |
|----------------------------------|-----------|--|
| <input type="radio"/> | Catalogue | |
| <input checked="" type="radio"/> | Inquiry | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 20 of 30 (Start time: 08:09:04 PM, 21 July 2020)

Total Marks: 1

Memo is the short form of.....

Select the correct option

- | | | |
|----------------------------------|------------|--|
| <input checked="" type="radio"/> | Memorandum | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | Memory | |
| <input type="radio"/> | Memorial | |
| <input type="radio"/> | Mementum | |

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 21 of 30 (Start time: 08:09:57 PM, 21 July 2020)

Total Marks: 1

Which of the following gives the customer an idea of the work that has been completed to date?

Select the correct option

- | | | |
|----------------------------------|--------------------------|--|
| <input type="radio"/> | Analytical reports | |
| <input checked="" type="radio"/> | Interim progress reports | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |
| <input type="radio"/> | Long reports | |
| <input type="radio"/> | Short reports | |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 22 of 30 (Start time: 08:10:28 PM, 21 July 2020)

Total Marks: 1

A letter of inquiry asks someone for specific information.

Select the correct option

- | | | |
|----------------------------------|-------|--|
| <input type="radio"/> | False | |
| <input checked="" type="radio"/> | True | Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com |

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 23 of 30 (Start time: 08:10:43 PM, 21 July 2020)

Total Marks: 1

'Profits have increased in the past year'.
The given sentence is an example of _____.

Select the correct option

- complex sentence
- simple sentence
- compound sentence
- both compound and complex sentence

Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 24 of 30 (Start time: 08:11:01 PM, 21 July 2020)

Total Marks: 1

If you expect your audience to _____ with you, use a structure that focuses attention on conclusion.

Select the correct option

- argue
- confront
- disagree
- agree

Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 25 of 30 (Start time: 08:11:21 PM, 21 July 2020)

Total Marks: 1

Neither my brothers nor my father _____ attended college.

Select the correct option

- has
- Answer solved by Amaan Khan**
Contact: 0305-4716616
Email: maniamaan2@gmail.com
- have

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 26 of 30 (Start time: 08:11:38 PM, 21 July 2020)

Total Marks: 1

Choose the correct transitional marker.
To succeed in this task, you will need a journal _____ to the calendar on your computer.

Select the correct option

- as well as
- and
- caused by
- in addition
- Answer solved by Amaan Khan**
Contact: 0305-4716616
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 27 of 30 (Start time: 08:12:24 PM, 21 July 2020)

Total Marks: 1

'Approving Credit' and 'Credit References' are the two types of positive responses to routine credit requests.

Select the correct option

<input checked="" type="radio"/>	True	Answer solved by Amaan Khan Contact: 0305-4716616 Email: maniamaan2@gmail.com
<input type="radio"/>	False	

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 28 of 30 (Start time: 08:12:50 PM, 21 July 2020)

Total Marks: 1

Which of the following words should be avoided when writing an adjustment grant?

Select the correct option

<input type="radio"/>	Sorry	
<input type="radio"/>	Problem	
<input type="radio"/>	Mistake	
<input checked="" type="radio"/>	All of the above	Answer solved by Amaan Khan Contact: 0305-4716616 Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



EFFORT BY AMAAN KHAN

VU MEDICAL ZONE

ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 29 of 30 (Start time: 08:14:00 PM, 21 July 2020)

Total Marks: 1

What does 'Good organization' mean?

Select the correct option

- The subject and purpose are clear
- All information is related to the subject and purpose
- All necessary information is included
- All of the above

Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

[Click to Save Answer & Move to Next Question](#)



8:14 PM
21-Jul-20

ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 30 of 30 (Start time: 08:14:42 PM, 21 July 2020)

Total Marks: 1

Choose the correct option.
Use _____ medium when you want to overcome time zone barriers as well as minimize sound distortion.

Select the correct option

- Oral
- written
- electronic
- all of the above

Answer solved by Amaan Khan
Contact: 0305-4716616
Email: maniamaan2@gmail.com

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