

# VU Medical Zone

## ENG 201 Grand Quiz Fall 2020

ENG201:Grand Quiz

Quiz Start Time: 04:01 PM, 30 December 2020

Question # 1 of 30 ( Start time: 04:01:24 PM, 30 December 2020 )

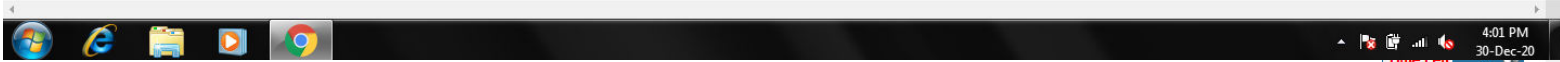
Total Marks: 1

An audit report contains numbers usually in the form of \_\_\_\_\_.

Select the correct option

<input type="radio"/>	numbers	
<input checked="" type="radio"/>	tables	<b>Answer Solved by Amaan Khan</b> Contact: 0305-4716616 Email: maniamaan2@gmail.com
<input type="radio"/>	digits	
<input type="radio"/>	numericals	

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 04:01 PM, 30 December 2020

Question # 2 of 30 ( Start time: 04:02:03 PM, 30 December 2020 )

Total Marks: 1

----- can be achieved if the document is theoretically accurate and represents the subject very well.

Select the correct option

<input type="radio"/>	Document Accuracy	
<input checked="" type="radio"/>	Stylistic Accuracy	<b>Answer Solved by Amaan Khan</b> Contact: 0305-4716616 Email: maniamaan2@gmail.com
<input type="radio"/>	Technical Accuracy	
<input type="radio"/>	Structural clarity	

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**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 04:01 PM, 30 December 2020

Question # 3 of 30 ( Start time: 04:03:58 PM, 30 December 2020 )

Total Marks: 1

Fill in the blank with appropriate option.  
What are you doing \_\_\_\_\_ the weekend?

Select the correct option

<input type="radio"/>	at		/
<input checked="" type="radio"/>	on	<b>Answer Solved by Amaan Khan</b> Contact: 0305-4716616 Email: maniamaan2@gmail.com	/
<input type="radio"/>	in		/
<input type="radio"/>	by		/

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 04:01 PM, 30 December 2020

Question # 4 of 30 ( Start time: 04:05:06 PM, 30 December 2020 )

Total Marks: 1

In \_\_\_\_\_ of AIDA plan your objective is to encourage your audience to hear about your main idea, problem or new product.

Select the correct option

<input checked="" type="radio"/>	Attention phase	<b>Answer Solved by Amaan Khan</b> Contact: 0305-4716616 Email: maniamaan2@gmail.com	/
<input type="radio"/>	Interest phase		/
<input type="radio"/>	Desire phase		/
<input type="radio"/>	Action phase		/

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4:05 PM  
30-Dec-20

**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 04:01 PM, 30 December 2020

Question # 5 of 30 ( Start time: 04:06:38 PM, 30 December 2020 )

Total Marks: 1

Which one the following is not the part of common biases?

Select the correct option

- Cultural bias
- Gender bias
- Financial bias
- Ethnic bias

**Answer Solved by Amaan Khan**  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



4:07 PM  
30-Dec-20

ENG201:Grand Quiz

Quiz Start Time: 04:01 PM, 30 December 2020

Question # 6 of 30 ( Start time: 04:07:14 PM, 30 December 2020 )

Total Marks: 1

Which of the following words fall in the category of unfamiliar words?

Select the correct option

- Ascertain
- Purchase
- Peruse
- Both I and III

**Answer Solved by Amaan Khan**  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



4:08 PM  
30-Dec-20

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 04:01 PM, 30 December 2020

Question # 7 of 30 ( Start time: 04:08:17 PM, 30 December 2020 )

Total Marks: 1

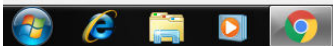
Choose appropriate preposition to fill in the blank:  
Did the doctor look \_\_\_\_\_ your leg?

Select the correct option

- over
- through
- at
- on

Answer Solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 04:01 PM, 30 December 2020

Question # 8 of 30 ( Start time: 04:08:57 PM, 30 December 2020 )

Total Marks: 1

A buffer is the last step while writing an indirect plan.

Select the correct option

- True
- False

Answer Solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



4:09 PM  
30-Dec-20

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 04:01 PM, 30 December 2020

Question # 9 of 30 ( Start time: 04:09:40 PM, 30 December 2020 )

Total Marks: 1

\_\_\_\_\_ means preparing every message with the message receiver in mind.

Select the correct option

- |                                  |               |  |    |
|----------------------------------|---------------|--|----|
| <input checked="" type="radio"/> | Consideration | <b>Answer Solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | Completeness  |  | // |
| <input type="radio"/>            | Concreteness  |  | // |
| <input type="radio"/>            | Correctness   |  | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 04:01 PM, 30 December 2020

Question # 10 of 30 ( Start time: 04:10:28 PM, 30 December 2020 )

Total Marks: 1

Which of the following steps are involved in planning a sales letter?

Select the correct option

- |                                  |                                |  |    |
|----------------------------------|--------------------------------|--|----|
| <input type="radio"/>            | Determine the main idea        | <b>Answer Solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | Define the audience            |  | // |
| <input type="radio"/>            | Choose the approach and format |  | // |
| <input checked="" type="radio"/> | All of the above               |  | // |

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 04:01 PM, 30 December 2020

Question # 11 of 30 ( Start time: 04:11:06 PM, 30 December 2020 )

Total Marks: 1

Marie wanted to buy a new book, \_\_\_\_\_ she could not remember the title or the name of the author.

Select the correct option

- |                                  |     |  |    |
|----------------------------------|-----|--|----|
| <input checked="" type="radio"/> | but | <b>Answer Solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | nor |  | // |
| <input type="radio"/>            | for |  | // |
| <input type="radio"/>            | so  |  | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 04:01 PM, 30 December 2020

Question # 12 of 30 ( Start time: 04:11:34 PM, 30 December 2020 )

Total Marks: 1

\_\_\_\_\_ is the process of drafting your message; polishing it is a later step.

Select the correct option

- |                                  |             |  |    |
|----------------------------------|-------------|--|----|
| <input checked="" type="radio"/> | Composition | <b>Answer Solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | Formulation |  | // |
| <input type="radio"/>            | Completion  |  | // |
| <input type="radio"/>            | Starting    |  | // |

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 04:01 PM, 30 December 2020

Question # 13 of 30 ( Start time: 04:12:22 PM, 30 December 2020 )

Total Marks: 1

Choose the correct option from the following.  
In business communications use the \_\_\_\_\_ format if the document will be sent to outside individuals.

Select the correct option

<input type="radio"/>	proposal	
<input type="radio"/>	memorandum	
<input checked="" type="radio"/>	letter	<b>Answer Solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>
<input type="radio"/>	report	

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 04:01 PM, 30 December 2020

Question # 14 of 30 ( Start time: 04:13:25 PM, 30 December 2020 )

Total Marks: 1

Choose the best option:  
Which one of the following is the politest expression?

Select the correct option

<input type="radio"/>	can I help you?	
<input type="radio"/>	could I help you?	
<input checked="" type="radio"/>	may I help you?	<b>Answer Solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>
<input type="radio"/>	should I help you?	

[Click to Save Answer & Move to Next Question](#)



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 04:01 PM, 30 December 2020

Question # 15 of 30 ( Start time: 04:14:51 PM, 30 December 2020 )

Total Marks: 1

Choose the correct option.  
All employees are requested to ----- from smoking in the presence of customers.

Select the correct option

<input checked="" type="radio"/>	Restrict	<b>Answer Solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>	//
<input type="radio"/>	Refrain		//
<input type="radio"/>	Restrain		//
<input type="radio"/>	Stop		//

Click to Save Answer & Move to Next Question



4:15 PM  
30-Dec-20

ENG201:Grand Quiz

Quiz Start Time: 04:01 PM, 30 December 2020

Question # 16 of 30 ( Start time: 04:15:25 PM, 30 December 2020 )

Total Marks: 1

When writing to Pat Anderson, a person you don't know, you should use which salutation?

Select the correct option

<input type="radio"/>	Dear Pat		//
<input type="radio"/>	Dear Mr. Anderson		//
<input type="radio"/>	Dear Anderson		//
<input checked="" type="radio"/>	Dear Pat Anderson	<b>Answer Solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>	//

Click to Save Answer & Move to Next Question



4:15 PM  
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**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 04:01 PM, 30 December 2020

Question # 17 of 30 ( Start time: 04:16:06 PM, 30 December 2020 )

Total Marks: 1

There are a number of elements to a/an \_\_\_\_\_ letter. Complete the statement

Select the correct option

<input type="radio"/>	inquiry	
<input type="radio"/>	order	
<input type="radio"/>	claim	
<input checked="" type="radio"/>	business	<b>Answer Solved by Amaan Khan</b> Contact: 0305-4716616 Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 04:01 PM, 30 December 2020

Question # 18 of 30 ( Start time: 04:16:46 PM, 30 December 2020 )

Total Marks: 1

The message senders need to assess their message from the eyes of the \_\_\_\_\_ to be sure that they have included all the relevant information.

Select the correct option

<input type="radio"/>	writers	
<input type="radio"/>	administrators	
<input checked="" type="radio"/>	receivers	<b>Answer Solved by Amaan Khan</b> Contact: 0305-4716616 Email: maniamaan2@gmail.com
<input type="radio"/>	employers	

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 04:01 PM, 30 December 2020

Question # 19 of 30 ( Start time: 04:17:34 PM, 30 December 2020 )

Total Marks: 1

'Protocol' is another name for \_\_\_\_\_.

Select the correct option

- |                                  |                 |  |   |
|----------------------------------|-----------------|--|---|
| <input checked="" type="radio"/> | minutes         | <b>Answer Solved by Amaan Khan</b><br>Contact: 0305-4716616<br>Email: maniamaan2@gmail.com | / |
| <input type="radio"/>            | agenda          |  | / |
| <input type="radio"/>            | verbatim report |  | / |
| <input type="radio"/>            | proposal        |  | / |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 04:01 PM, 30 December 2020

Question # 20 of 30 ( Start time: 04:18:05 PM, 30 December 2020 )

Total Marks: 1

Choose the correct option from the following.  
\_\_\_\_\_ means that you must have one main idea in a paragraph. In case of other ideas they must be closely related.

Select the correct option

- |                                  |               |  |   |
|----------------------------------|---------------|--|---|
| <input type="radio"/>            | Coherence     |  | / |
| <input checked="" type="radio"/> | Unity         | <b>Answer Solved by Amaan Khan</b><br>Contact: 0305-4716616<br>Email: maniamaan2@gmail.com | / |
| <input type="radio"/>            | Length        |  | / |
| <input type="radio"/>            | Consideration |  | / |

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 04:01 PM, 30 December 2020

Question # 21 of 30 ( Start time: 04:18:36 PM, 30 December 2020 )

Total Marks: 1

\_\_\_\_\_ often give an overview of the structure of the meeting, starting with a list of attendees, a statement of the various issues before the participants, and each of their responses thereto.

Select the correct option

- |                                  |             |  |   |
|----------------------------------|-------------|--|---|
| <input checked="" type="radio"/> | Minutes     | <b>Answer Solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | / |
| <input type="radio"/>            | Agendas     |  | / |
| <input type="radio"/>            | Memorandums |  | / |
| <input type="radio"/>            | Letters     |  | / |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 04:01 PM, 30 December 2020

Question # 22 of 30 ( Start time: 04:19:21 PM, 30 December 2020 )

Total Marks: 1

Fill in the blank with appropriate option to ensure concreteness.  
He \_\_\_\_\_ tomorrow.

Select the correct option

- |                                  |                    |  |   |
|----------------------------------|--------------------|--|---|
| <input type="radio"/>            | will make payment  |  | / |
| <input checked="" type="radio"/> | will pay           | <b>Answer Solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | / |
| <input type="radio"/>            | will have paid     |  | / |
| <input type="radio"/>            | shall make payment |  | / |

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 04:01 PM, 30 December 2020

Question # 23 of 30 ( Start time: 04:19:56 PM, 30 December 2020 )

Total Marks: 1

Which of the following is not a characteristic of 'Correctness'?

Select the correct option

- |                                  |   |  |
|----------------------------------|---|--|
| <input type="radio"/>            | Use the right level of language.            |  |
| <input checked="" type="radio"/> | Provide all necessary information.          | <b>Answer Solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |
| <input type="radio"/>            | Check accuracy of figures, facts and words. |  |
| <input type="radio"/>            | Maintain acceptable writing mechanics.      |  |

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 04:01 PM, 30 December 2020

Question # 24 of 30 ( Start time: 04:20:49 PM, 30 December 2020 )

Total Marks: 1

A message organized by using direct plan starts with a buffer statement.

Select the correct option

- |                                  |       |  |
|----------------------------------|-------|--|
| <input type="radio"/>            | True  |  |
| <input checked="" type="radio"/> | False | <b>Answer Solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |

[Click to Save Answer & Move to Next Question](#)



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 04:01 PM, 30 December 2020

Question # 25 of 30 ( Start time: 04:21:19 PM, 30 December 2020 )

Total Marks: 1

Which of the following is considered an effective approach for routine, good-news and goodwill messages?

Select the correct option

<input checked="" type="radio"/>	Direct approach	<b>Answer Solved by Amaan Khan</b> Contact: 0305-4716616 Email: maniamaan2@gmail.com	✓
<input type="radio"/>	Indirect approach		✓
<input type="radio"/>	Instructive approach		✓
<input type="radio"/>	Persuasive approach		✓

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 04:01 PM, 30 December 2020

Question # 26 of 30 ( Start time: 04:21:51 PM, 30 December 2020 )

Total Marks: 1

Which of the following familiar expressions is correct replacement for 'Perusal'?

Select the correct option

<input type="radio"/>	Repress	✓	
<input type="radio"/>	Censor	✓	
<input type="radio"/>	Critic	✓	
<input checked="" type="radio"/>	Review	<b>Answer Solved by Amaan Khan</b> Contact: 0305-4716616 Email: maniamaan2@gmail.com	✓

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**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 04:01 PM, 30 December 2020

Question # 27 of 30 ( Start time: 04:23:03 PM, 30 December 2020 )

Total Marks: 1

The good organization of the content means \_\_\_\_\_

Select the correct option

- |                                  |  |  |
|----------------------------------|--|--|
| <input type="radio"/>            | the purpose and subject matter are clear |  |
| <input type="radio"/>            | all the information is included          |  |
| <input checked="" type="radio"/> | both of the above                        | <b>Answer Solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |
| <input type="radio"/>            | none of the above                        |  |

Click to Save Answer & Move to Next Question



4:23 PM  
30-Dec-20  
SEC(S)

ENG201:Grand Quiz

Quiz Start Time: 04:01 PM, 30 December 2020

Question # 28 of 30 ( Start time: 04:23:53 PM, 30 December 2020 )

Total Marks: 1

Choose the correct option.  
To inform' is the \_\_\_\_\_ purpose of a business message.

Select the correct option

- |                                  |          |  |
|----------------------------------|----------|--|
| <input checked="" type="radio"/> | general  | <b>Answer Solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |
| <input type="radio"/>            | specific |  |
| <input type="radio"/>            | implicit |  |
| <input type="radio"/>            | indirect |  |

Click to Save Answer & Move to Next Question



4:24 P  
30-Dec

**EFFORT BY AMAAN KHAN**

# WU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 04:01 PM, 30 December 2020

Question # 29 of 30 ( Start time: 04:24:30 PM, 30 December 2020 )

Total Marks: 1

Which of the following usually accompanies a document?

Select the correct option

<input type="radio"/>	Cover letter	
<input checked="" type="radio"/>	Adjustment letter	<b>Answer Solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>
<input type="radio"/>	Correction letter	
<input type="radio"/>	Credit request	

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 04:01 PM, 30 December 2020

Question # 30 of 30 ( Start time: 04:26:04 PM, 30 December 2020 )

Total Marks: 1

Which of the following letter accompanies a larger item, usually a document?

Select the correct option

<input type="radio"/>	Job application letter	
<input type="radio"/>	Acceptance letter	
<input checked="" type="radio"/>	Transmittal letter	<b>Answer Solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>
<input type="radio"/>	Inquiry letter	

[Click to Save Answer & Move to Next Question](#)



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 04:46 PM, 30 December 2020

Question # 1 of 30 ( Start time: 04:46:59 PM, 30 December 2020 )

Total Marks: 1

In which of the following message categories would you place sales and marketing messages?

Select the correct option

<input type="radio"/>	Routine Messages	
<input checked="" type="radio"/>	Persuasive Messages	<b>Answer Solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>
<input type="radio"/>	Negative Messages	
<input type="radio"/>	Positive Messages	

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 04:46 PM, 30 December 2020

Question # 2 of 30 ( Start time: 04:48:41 PM, 30 December 2020 )

Total Marks: 1

Acknowledgement letters are sent to a customer confirming the receipt of a/an .....

Select the correct option

<input type="radio"/>	order	
<input type="radio"/>	payment	
<input type="radio"/>	inquiry	
<input checked="" type="radio"/>	all of the above	

[Click to Save Answer & Move to Next Question](#)



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 04:46 PM, 30 December 2020

Question # 3 of 30 ( Start time: 04:49:15 PM, 30 December 2020 )

Total Marks: 1

Choose the correct option.  
\_\_\_\_\_ are used to communicate outside your organization.

Select the correct option

- Letters
- Minutes
- Agenda
- Memorandums

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 04:46 PM, 30 December 2020

Question # 4 of 30 ( Start time: 04:49:28 PM, 30 December 2020 )

Total Marks: 1

Which of the following have both: a denotative meaning and a connotative meaning?

Select the correct option

- Closed words
- Content words
- Structure words
- Strong words

Answer Solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 04:46 PM, 30 December 2020

Question # 5 of 30 ( Start time: 04:50:56 PM, 30 December 2020 )

Total Marks: 1

\_\_\_\_\_ at the moment, I'll get to the market.

Select the correct option

- As it isn't raining
- Because it isn't raining
- For it isn't rain
- As it doesn't rain

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 04:46 PM, 30 December 2020

Question # 6 of 30 ( Start time: 04:51:30 PM, 30 December 2020 )

Total Marks: 1

Mr., Ms., and Mrs. Are:

Select the correct option

- Professional titles
- Standard titles
- Courtesy titles
- None of the above

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 04:46 PM, 30 December 2020

Question # 7 of 30 ( Start time: 04:52:42 PM, 30 December 2020 )

Total Marks: 1

\_\_\_\_\_ are often solitary in their process.

Select the correct option

<input checked="" type="radio"/>	Writers	<b>Answer Solved by Amaan Khan</b> Contact: 0305-4716616 Email: maniamaan2@gmail.com
<input type="radio"/>	Speakers	

Click to Save Answer & Move to Next Question

Windows is not genuine  
Click this message to learn how to get genuine.



4:53 PM  
30-Dec-20

ENG201:Grand Quiz

Quiz Start Time: 04:46 PM, 30 December 2020

Question # 8 of 30 ( Start time: 04:55:20 PM, 30 December 2020 )

Total Marks: 1

Which of the following indicates Consideration?

Select the correct option

<input type="radio"/>	Focus on negative aspects of words.
<input type="radio"/>	Focus on vivid image building words.
<input type="radio"/>	Focus on denotative rather than connotative words.
<input checked="" type="radio"/>	Focus on 'you' instead of 'I' or 'we'.

Click to Save Answer & Move to Next Question



4:56 PM  
30-Dec-20

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 04:46 PM, 30 December 2020

Question # 9 of 30 ( Start time: 04:56:28 PM, 30 December 2020 )

Total Marks: 1

Which of the following familiar expressions is correct replacement for 'Pertinent'?

Select the correct option

- |                                  |            |   |
|----------------------------------|------------|---|
| <input type="radio"/>            | Opposite   | / |
| <input type="radio"/>            | Irrelevant | / |
| <input checked="" type="radio"/> | Relevant   | / |
| <input type="radio"/>            | Invalid    | / |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 04:46 PM, 30 December 2020

Question # 10 of 30 ( Start time: 04:57:48 PM, 30 December 2020 )

Total Marks: 1

The body of the report is referred to as the ..... of the report.

Select the correct option

- |                                  |          |   |
|----------------------------------|----------|---|
| <input type="radio"/>            | brain    | / |
| <input type="radio"/>            | mind     | / |
| <input type="radio"/>            | backbone | / |
| <input checked="" type="radio"/> | heart    | / |
- Answer Solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 04:46 PM, 30 December 2020

Question # 11 of 30 ( Start time: 04:59:06 PM, 30 December 2020 )

Total Marks: 1

Sales letter influences the reader to take a specific action by making an offer—not an announcement—to him.

Select the correct option

<input checked="" type="radio"/>	True
<input type="radio"/>	False

Click to Save Answer & Move to Next Question



4:59 PM  
30-Dec-20

ENG201:Grand Quiz

Quiz Start Time: 04:46 PM, 30 December 2020

Question # 12 of 30 ( Start time: 04:59:54 PM, 30 December 2020 )

Total Marks: 1

One should frequently use courtesy word/words and phrase/ phrases like.....

Select the correct option

<input type="radio"/>	Please
<input type="radio"/>	Thank you
<input type="radio"/>	You're welcome
<input checked="" type="radio"/>	All of the above

Click to Save Answer & Move to Next Question



5:00 PM  
30-Dec-20

# WU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 04:46 PM, 30 December 2020

Question # 13 of 30 ( Start time: 05:00:37 PM, 30 December 2020 )

Total Marks: 1

In a formal context, the manuscripts range from a few pages to several ---- pages.

Select the correct option

<input checked="" type="radio"/>	hundred	<b>Answer Solved by Amaan Khan</b> Contact: 0305-4716616 Email: maniamaan2@gmail.com	/
<input type="radio"/>	thousand		/
<input type="radio"/>	million		/
<input type="radio"/>	hundred thousand		/

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 04:46 PM, 30 December 2020

Question # 14 of 30 ( Start time: 05:01:15 PM, 30 December 2020 )

Total Marks: 1

Which one of the the following phrases are likely to offend and should be avoided?

Select the correct option

<input type="radio"/>	We allow, we must reject	/
<input type="radio"/>	I prefer, we must deny	/
<input type="radio"/>	I must refuse, we must deny	/
<input checked="" type="radio"/>	We welcome, I must refuse	/

[Click to Save Answer & Move to Next Question](#)



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 04:46 PM, 30 December 2020

Question # 15 of 30 ( Start time: 05:02:25 PM, 30 December 2020 )

Total Marks: 1

\_\_\_\_\_ is a neutral statement which is meant to bring the audience in an accepting mood.

Select the correct option

- Good news
- Bad news
- Buffer
- Cliché

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 04:46 PM, 30 December 2020

Question # 16 of 30 ( Start time: 05:03:45 PM, 30 December 2020 )

Total Marks: 1

Various techniques are used to generate correspondence back to the customer.

Select the correct option

- True
- False

[Click to Save Answer & Move to Next Question](#)



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 04:46 PM, 30 December 2020

Question # 17 of 30 ( Start time: 05:04:17 PM, 30 December 2020 )

Total Marks: 1

Choose the correct option.  
Which format should be used for the information being sent inside an organization?

Select the correct option

- |                                  |            |  |   |
|----------------------------------|------------|--|---|
| <input checked="" type="radio"/> | memorandum | <b>Answer Solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | / |
| <input type="radio"/>            | report     |  | / |
| <input type="radio"/>            | letter     |  | / |
| <input type="radio"/>            | proposals  |  | / |

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 04:46 PM, 30 December 2020

Question # 18 of 30 ( Start time: 05:04:46 PM, 30 December 2020 )

Total Marks: 1

Everyone on the bus \_\_\_\_\_ annoyed by the little boy running up and down the aisle.

Select the correct option

- |                                  |      |   |
|----------------------------------|------|---|
| <input type="radio"/>            | was  | / |
| <input checked="" type="radio"/> | were | / |

[Click to Save Answer & Move to Next Question](#)



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 04:46 PM, 30 December 2020

Question # 19 of 30 ( Start time: 05:05:45 PM, 30 December 2020 )

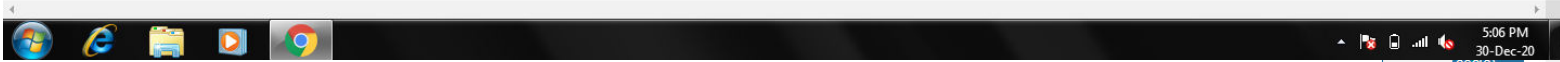
Total Marks: 1

Acceptable writing mechanics is related to \_\_\_\_\_ of a document.

Select the correct option

- Spelling, grammar and punctuation
- Seven Cs of communication
- Unity, length and coherence
- All of the above

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 04:46 PM, 30 December 2020

Question # 20 of 30 ( Start time: 05:06:50 PM, 30 December 2020 )

Total Marks: 1

'To persuade' and 'to collaborate' are the \_\_\_\_\_ purposes of a business message.

Select the correct option

- Specific
- General
- Implicit
- Indirect

Answer Solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 04:46 PM, 30 December 2020

Question # 21 of 30 ( Start time: 05:07:53 PM, 30 December 2020 )

Total Marks: 1

Fill in the blank with appropriate option to ensure CLARITY:  
He \_\_\_\_\_ the job.

Select the correct option

- |                                  |              |    |
|----------------------------------|--------------|----|
| <input checked="" type="radio"/> | accomplished | // |
| <input type="radio"/>            | fulfilled    | // |
| <input type="radio"/>            | did          | // |
| <input type="radio"/>            | executed     | // |

Click to Save Answer & Move to Next Question



5:08 PM  
30-Dec-20

ENG201:Grand Quiz

Quiz Start Time: 04:46 PM, 30 December 2020

Question # 22 of 30 ( Start time: 05:08:51 PM, 30 December 2020 )

Total Marks: 1

Which of the following familiar expressions is correct replacement for 'Remuneration'?

Select the correct option

- |                                  |      |    |
|----------------------------------|------|----|
| <input type="radio"/>            | Tax  | // |
| <input type="radio"/>            | Duty | // |
| <input checked="" type="radio"/> | Pay  | // |
| <input type="radio"/>            | Onus | // |

Click to Save Answer & Move to Next Question



5:09 PM  
30-Dec-20

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 04:46 PM, 30 December 2020

Question # 23 of 30 ( Start time: 05:09:26 PM, 30 December 2020 )

Total Marks: 1

Both \_\_\_\_\_ and \_\_\_\_\_ mediums have a few qualities in common. They don't want immediate feedback and avoid distortion in communication.

Select the correct option

- written and electronic
- written and oral
- oral and electronic
- None of the above

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 04:46 PM, 30 December 2020

Question # 24 of 30 ( Start time: 05:10:06 PM, 30 December 2020 )

Total Marks: 1

To encourage the future sale is one of the goals while answering request that involved no potential sale.

Select the correct option

- True
- False

Answer Solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 04:46 PM, 30 December 2020

Question # 25 of 30 ( Start time: 05:11:12 PM, 30 December 2020 )

Total Marks: 1

Choose the correct option from the following.  
\_\_\_\_\_ are written for numerous internal purposes for example, to request information, to make announcements, to outline policies, and to transmit meeting minutes.

Select the correct option

- Memorandum
- Proposals
- Minutes
- Agenda

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 04:46 PM, 30 December 2020

Question # 26 of 30 ( Start time: 05:11:54 PM, 30 December 2020 )

Total Marks: 1

Neither my brothers nor my father \_\_\_\_\_ attended college.

Select the correct option

- has
- have

Answer Solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 04:46 PM, 30 December 2020

Question # 27 of 30 ( Start time: 05:12:10 PM, 30 December 2020 )

Total Marks: 1

With restructuring of companies, communications are now created mainly by \_\_\_\_.

Select the correct option

- all employees
- supervisors/managers
- administrative assistants
- secretaries

Click to Save Answer & Move to Next Question



5:13 PM  
30-Dec-20

ENG201:Grand Quiz

Quiz Start Time: 04:46 PM, 30 December 2020

Question # 28 of 30 ( Start time: 05:13:11 PM, 30 December 2020 )

Total Marks: 1

Fill in the blank with appropriate option:  
What are you doing \_\_\_\_\_ the weekend?

Select the correct option

- at
- on
- in
- by

Answer Solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



5:13 PM  
30-Dec-20

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 04:46 PM, 30 December 2020

Question # 29 of 30 ( Start time: 05:13:27 PM, 30 December 2020 )

Total Marks: 1

Each of my sons \_\_\_\_\_ a baseball cap.

Select the correct option

<input checked="" type="radio"/>	wear	//
<input type="radio"/>	wears	//

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 04:46 PM, 30 December 2020

Question # 30 of 30 ( Start time: 05:13:43 PM, 30 December 2020 )

Total Marks: 1

Select the option which gives the exact meaning of the verb 'accept'.

Select the correct option

<input checked="" type="radio"/>	Receive	Answer Solved by Amaan Khan Contact: 0305-4716616 Email: maniamaan2@gmail.com	//
<input type="radio"/>	Neglect		//
<input type="radio"/>	Omit		//
<input type="radio"/>	Quit		//

Click to Save Answer & Move to Next Question



# VU Medical Zone

## ENG 201 Grand Quiz Spring 2020

ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 1 of 30 ( Start time: 10:25:03 PM, 20 July 2020 )

Total Marks: 1

Choose the correct option.

Biannually means \_\_\_\_\_.

Select the correct option

- Once every year
- Two times in a year
- Every two years
- All of the above

Answer solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 2 of 30 ( Start time: 10:26:30 PM, 20 July 2020 )

Total Marks: 1

Of all the announcers, Gary spoke\_\_\_\_\_.

Select the correct option

- More clearer
- More clearly
- The more clearest
- The clearest

Answer solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 3 of 30 ( Start time: 10:27:30 PM, 20 July 2020 )

Total Marks: 1

Which of the following is not a part of indirect plan for bad news messages?

Select the correct option

- |                                  |  |  |
|----------------------------------|--|--|
| <input type="radio"/>            | A buffer   |  |
| <input checked="" type="radio"/> | A clear statement of the bad news                      | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |
| <input type="radio"/>            | A clear, diplomatic statement of the negative decision |  |
| <input type="radio"/>            | A helpful, friendly, and positive close                |  |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 4 of 30 ( Start time: 10:27:55 PM, 20 July 2020 )

Total Marks: 1

Credible communicators are both \_\_\_\_\_ and \_\_\_\_\_.

Select the correct option

- |                                  |                         |  |
|----------------------------------|-------------------------|--|
| <input checked="" type="radio"/> | expert, trustworthy     | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |
| <input type="radio"/>            | attractive, intelligent |  |
| <input type="radio"/>            | intelligent, mature     |  |
| <input type="radio"/>            | expert, attractive      |  |

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 5 of 30 ( Start time: 10:29:45 PM, 20 July 2020 )

Total Marks: 1

Which of the following expressions is not verbose?

Select the correct option

- |                                  |   |  |
|----------------------------------|---|--|
| <input type="radio"/>            | Students worked collaboratively           | //   |
| <input type="radio"/>            | Students worked in a collaborative style  | //   |
| <input checked="" type="radio"/> | Students collaborated                     | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |
| <input type="radio"/>            | Students devised a collaborative strategy | //   |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 6 of 30 ( Start time: 10:30:51 PM, 20 July 2020 )

Total Marks: 1

In many organizations the final piece of writing is a team effort; with more than one writer working on a single document is called \_\_\_\_\_.

Select the correct option

- |                                  |               |  |
|----------------------------------|---------------|--|
| <input checked="" type="radio"/> | collaboration | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |
| <input type="radio"/>            | scheduling    | //   |
| <input type="radio"/>            | technology    | //   |
| <input type="radio"/>            | all of above  | //   |

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 7 of 30 ( Start time: 10:31:25 PM, 20 July 2020 )

Total Marks: 1

Which of the following are known as 'Elements of a of a paragraph'?

Select the correct option

- Topic sentences
- Related sentences
- Transitional elements
- All of the above

**Answer solved by Amaan Khan**  
**Contact: 0305-4716616**  
**Email: maniamaan2@gmail.com**

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 8 of 30 ( Start time: 10:32:17 PM, 20 July 2020 )

Total Marks: 1

'He studied hard because he wanted to go to medical school as he suffered from arthritis.'  
The above sentence is an example of \_\_\_\_\_.

Select the correct option

- Simple sentence
- Compound sentence
- Complex sentence
- Complex compound sentence

**Answer solved by Amaan Khan**  
**Contact: 0305-4716616**  
**Email: maniamaan2@gmail.com**

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 9 of 30 ( Start time: 10:33:11 PM, 20 July 2020 )

Total Marks: 1

I would be most obliged if you.....

Select the correct option

- let me to pay later
- permit me pay later
- allow me to pay later
- grant me to pay later

Answer solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 10 of 30 ( Start time: 10:33:49 PM, 20 July 2020 )

Total Marks: 1

Choose the correct option from the following.  
\_\_\_\_\_ is a formal written document soliciting business and spelling out what will be delivered, the costs, terms, conditions, and so forth.

Select the correct option

- Proposal
- Minutes
- Agenda
- Memorandum

Answer solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 11 of 30 ( Start time: 10:34:34 PM, 20 July 2020 )

Total Marks: 1

The second page to a business letter should have a page heading that includes the following EXCEPT:

Select the correct option

<input checked="" type="radio"/>	Page Number	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>	//
<input type="radio"/>	Date		//
<input type="radio"/>	Address		//
<input type="radio"/>	Reader's Name		//

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 12 of 30 ( Start time: 10:36:06 PM, 20 July 2020 )

Total Marks: 1

The return address in a letter represents \_\_\_\_\_.

**Not sure A is also suspected**

Select the correct option

<input type="radio"/>	the person mailing the letter		//
<input type="radio"/>	the person writing the letter		//
<input checked="" type="radio"/>	the company it is mailed from	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>	//
<input type="radio"/>	the person receiving the letter		//

[Click to Save Answer & Move to Next Question](#)



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 13 of 30 ( Start time: 10:37:05 PM, 20 July 2020 )

Total Marks: 1

The objective of an order letter is to provide the vendor with detailed \_\_\_\_\_ for fulfilling an order.

Select the correct option

- shipment
- instructions
- cheques
- supplies

Answer solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 14 of 30 ( Start time: 10:37:42 PM, 20 July 2020 )

Total Marks: 1

Choose the correct option.  
How can business messages be more effective?

Select the correct option

- By being purposeful, audience-centered, and concise
- By being business-centered and using impressive wording
- By taking a specific point-of-view and using collaboration
- By demonstrating that the writer worked hard on the message

Answer solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 15 of 30 ( Start time: 10:38:44 PM, 20 July 2020 )

Total Marks: 1

Which of the following is a purpose of writing 'courteous close'?

Select the correct option

- |                                  |                                     |    |
|----------------------------------|-------------------------------------|----|
| <input type="radio"/>            | To summarize main point             | // |
| <input type="radio"/>            | To indicate what should happen next | // |
| <input type="radio"/>            | To highlight reader's benefit       | // |
| <input checked="" type="radio"/> | All of the above                    | // |

Answer solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 16 of 30 ( Start time: 10:39:38 PM, 20 July 2020 )

Total Marks: 1

Which of the following letters should accurately restate the key terms of employment?

Select the correct option

- |                                  |                         |    |
|----------------------------------|-------------------------|----|
| <input type="radio"/>            | Job application letters | // |
| <input checked="" type="radio"/> | Acceptance letters      | // |
| <input type="radio"/>            | Transmittal letters     | // |
| <input type="radio"/>            | Inquiry letters         | // |

Answer solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 17 of 30 ( Start time: 10:40:20 PM, 20 July 2020 )

Total Marks: 1

Which of the following complimentary close is accurate in general letter writing?

Select the correct option

- Yours sincerely,
- Sincerely,
- Yours respectfully,
- All of the above

**Answer solved by Amaan Khan**  
**Contact: 0305-4716616**  
**Email: maniamaan2@gmail.com**

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 18 of 30 ( Start time: 10:41:02 PM, 20 July 2020 )

Total Marks: 1

Bad news is not delivered directly as it falls under the category of \_\_\_\_\_ messages.

Select the correct option

- positive
- neutral
- negative
- none of the above

**Answer solved by Amaan Khan**  
**Contact: 0305-4716616**  
**Email: maniamaan2@gmail.com**

[Click to Save Answer & Move to Next Question](#)



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 19 of 30 ( Start time: 10:42:40 PM, 20 July 2020 )

Total Marks: 1

While planning long reports choose a significant basis or guiding ----- for the division of topic.

Select the correct option

- |                                  |               |  |   |
|----------------------------------|---------------|--|---|
| <input type="radio"/>            | principal     |  | / |
| <input checked="" type="radio"/> | principle     | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | / |
| <input type="radio"/>            | permissible   |  | / |
| <input type="radio"/>            | none of above |  | / |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 20 of 30 ( Start time: 10:43:34 PM, 20 July 2020 )

Total Marks: 1

\_\_\_\_\_ letter is written to offer a brief description of the cause of dissatisfaction and prepare the necessary action.

Select the correct option

- |                                  |                 |  |   |
|----------------------------------|-----------------|--|---|
| <input checked="" type="radio"/> | Adjustment      | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | / |
| <input type="radio"/>            | Acceptance      |  | / |
| <input type="radio"/>            | Job application |  | / |
| <input type="radio"/>            | Transmittal     |  | / |

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 21 of 30 ( Start time: 10:44:09 PM, 20 July 2020 )

Total Marks: 1

The two basic strategies to communicate bad news message are the direct plan and the indirect plan.

Select the correct option

<input checked="" type="radio"/>	True	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>	//
<input type="radio"/>	False		//

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 22 of 30 ( Start time: 10:45:00 PM, 20 July 2020 )

Total Marks: 1

In case of organizing a text \_\_\_\_\_ should be followed in which ideas are built upon previous ones.

Select the correct option

<input checked="" type="radio"/>	sequence	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>	//
<input type="radio"/>	facts		//
<input type="radio"/>	evidence		//
<input type="radio"/>	philosophies		//

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 23 of 30 ( Start time: 10:46:08 PM, 20 July 2020 )

Total Marks: 1

Choose the correct option.  
There are \_\_\_\_\_ types of writing.

Select the correct option

- |                                  |       |  |    |
|----------------------------------|-------|--|----|
| <input type="radio"/>            | five  |  | // |
| <input checked="" type="radio"/> | four  | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | three |  | // |
| <input type="radio"/>            | two   |  | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 24 of 30 ( Start time: 10:46:23 PM, 20 July 2020 )

Total Marks: 1

What is the second task in planning reports and proposals?

Select the correct option

- |                                  |                            |  |    |
|----------------------------------|----------------------------|--|----|
| <input type="radio"/>            | Gathering information      |  | // |
| <input checked="" type="radio"/> | Preparing a work plan      | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | Organizing information     |  | // |
| <input type="radio"/>            | Selecting the right medium |  | // |

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 25 of 30 ( Start time: 10:48:09 PM, 20 July 2020 )

Total Marks: 1

The art of finding the best available means of moving a specific audience in a specific situation to a specific decision is called \_\_\_\_\_.

Select the correct option

- |                                  |              |  |    |
|----------------------------------|--------------|--|----|
| <input checked="" type="radio"/> | persuasion   | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | affiliation  |  | // |
| <input type="radio"/>            | association  |  | // |
| <input type="radio"/>            | denomination |  | // |



Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 26 of 30 ( Start time: 10:49:55 PM, 20 July 2020 )

Total Marks: 1

A better organized message has \_\_\_\_\_ chances of understanding on the part of the audience.

Select the correct option

- |                                  |           |  |    |
|----------------------------------|-----------|--|----|
| <input type="radio"/>            | low       | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input checked="" type="radio"/> | increased |  | // |
| <input type="radio"/>            | fewer     |  | // |
| <input type="radio"/>            | medium    |  | // |

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 27 of 30 ( Start time: 10:50:34 PM, 20 July 2020 )

Total Marks: 1

Getting the meaning from your head accurately to the reader is the purpose of \_\_\_\_\_.

Select the correct option

- |                                  |               |  |
|----------------------------------|---------------|--|
| <input type="radio"/>            | coherence     |  |
| <input type="radio"/>            | consideration |  |
| <input type="radio"/>            | unity         |  |
| <input checked="" type="radio"/> | clarity       | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 28 of 30 ( Start time: 10:51:11 PM, 20 July 2020 )

Total Marks: 1

Which of the following is the first and the most essential step in writing bad news messages?

Select the correct option

- |                                  |                                  |  |
|----------------------------------|----------------------------------|--|
| <input checked="" type="radio"/> | Buffer                           | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |
| <input type="radio"/>            | Giving reasons for the bad news  |  |
| <input type="radio"/>            | Deemphasizing the bad news       |  |
| <input type="radio"/>            | Emphasizing the positive aspects |  |

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 29 of 30 ( Start time: 10:52:31 PM, 20 July 2020 )

Total Marks: 1

Recommenders must be \_\_\_\_\_ people.

Select the correct option

- |                                  |             |  |    |
|----------------------------------|-------------|--|----|
| <input checked="" type="radio"/> | respectable | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | notorious   |  | // |
| <input type="radio"/>            | wealthy     |  | // |
| <input type="radio"/>            | worthless   |  | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 10:25 PM, 20 July 2020

Question # 30 of 30 ( Start time: 10:53:37 PM, 20 July 2020 )

Total Marks: 1

What is a buffer in a negative message?

Select the correct option

- |                                  |   |  |    |
|----------------------------------|---|--|----|
| <input type="radio"/>            | It clearly states the negative message.           | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input checked="" type="radio"/> | It explains the reasons for the negative message. |  | // |
| <input type="radio"/>            | It is a neutral or positive statement.            |  | // |
| <input type="radio"/>            | It closes the message.                            |  | // |

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 1 of 30 ( Start time: 03:01:36 AM, 20 July 2020 )

Total Marks: 1

\_\_\_\_\_ stems from a sincere you-attitude. It is not merely politeness with mechanical insertion of 'please' and 'thank you', but applying socially accepted manners is also a form of it.

Select the correct option

- |                                  |               |  |    |
|----------------------------------|---------------|--|----|
| <input checked="" type="radio"/> | Courtesy      | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | Coherence     |  | // |
| <input type="radio"/>            | Consideration |  | // |
| <input type="radio"/>            | Complete      |  | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 2 of 30 ( Start time: 03:02:36 AM, 20 July 2020 )

Total Marks: 1

Select the right option to fill in the blank.  
My brother likes maths \_\_\_\_\_ he doesn't like history.

Select the correct option

- |                                  |         |  |    |
|----------------------------------|---------|--|----|
| <input checked="" type="radio"/> | but     | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | rather  |  | // |
| <input type="radio"/>            | or      |  | // |
| <input type="radio"/>            | because |  | // |

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 3 of 30 ( Start time: 03:02:58 AM, 20 July 2020 )

Total Marks: 1

Everyone on the bus \_\_\_\_\_ annoyed by the little boy running up and down the aisle.

Select the correct option

- |                                  |      |  |
|----------------------------------|------|--|
| <input type="radio"/>            | was  |  |
| <input checked="" type="radio"/> | were | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 4 of 30 ( Start time: 03:04:25 AM, 20 July 2020 )

Total Marks: 1

Which change can make the sentence correct?

"Both an essay and a paragraph is required for successful graduation."

Select the correct option

- |                                  |   |  |
|----------------------------------|---|--|
| <input checked="" type="radio"/> | Change "is" to "are"                                | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |
| <input type="radio"/>            | Change "is" to "will being"                         |  |
| <input type="radio"/>            | Change "is required" to "would have been requiring" |  |
| <input type="radio"/>            | Change "is required" to "had requiring"             |  |

[Click to Save Answer & Move to Next Question](#)



# VU Medical Zone

ENG201:Grand Quiz

TIME LEFT: sec(s)  
Quiz Start Time: 03:01 AM, 20 July 2020

Question # 5 of 30 ( Start time: 03:05:12 AM, 20 July 2020 )

Total Marks: 1

Choose the correct option from the following.  
Letters of \_\_\_\_\_ are typically related to employment, admissions to institutions of higher education or scholarship eligibility.

Select the correct option

<input type="radio"/>	references	
<input type="radio"/>	inquiry	
<input checked="" type="radio"/>	recommendation	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>
<input type="radio"/>	job application	

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

TIME LEFT: sec(s)  
Quiz Start Time: 03:01 AM, 20 July 2020

Question # 6 of 30 ( Start time: 03:05:58 AM, 20 July 2020 )

Total Marks: 1

Which of the following you should avoid when you are responding to a claim and your company is at fault?

Not sure

Select the correct option

<input type="radio"/>	Keeping lines of communication open	
<input type="radio"/>	Making a big apology	
<input type="radio"/>	Acknowledging receipt of customer's claim	
<input checked="" type="radio"/>	Sympathizing with the customer's inconvenience	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 7 of 30 ( Start time: 03:07:36 AM, 20 July 2020 )

Total Marks: 1

Which of the following is not a part of indirect plan for bad news messages?

Select the correct option

- |                                  |  |  |
|----------------------------------|--|--|
| <input type="radio"/>            | A buffer   |  |
| <input checked="" type="radio"/> | A clear statement of the bad news                      | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |
| <input type="radio"/>            | A clear, diplomatic statement of the negative decision |  |
| <input type="radio"/>            | A helpful, friendly, and positive close                |  |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 8 of 30 ( Start time: 03:08:49 AM, 20 July 2020 )

Total Marks: 1

The message senders need to assess their message from the eyes of the \_\_\_\_\_ to be sure that they have included all the relevant information.

Select the correct option

- |                                  |                |  |
|----------------------------------|----------------|--|
| <input type="radio"/>            | writers        |  |
| <input type="radio"/>            | administrators |  |
| <input checked="" type="radio"/> | receivers      | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |
| <input type="radio"/>            | employers      |  |

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

sec(s)  
Quiz Start Time: 03:01 AM, 20 July 2020

Question # 9 of 30 ( Start time: 03:09:36 AM, 20 July 2020 )

Total Marks: 1

A better organized message has \_\_\_\_\_ chances of understanding on the part of the audience.

Select the correct option

<input type="radio"/>	low	
<input checked="" type="radio"/>	increased	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>
<input type="radio"/>	fewer	
<input type="radio"/>	medium	

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

sec(s)  
Quiz Start Time: 03:01 AM, 20 July 2020

Question # 10 of 30 ( Start time: 03:11:05 AM, 20 July 2020 )

Total Marks: 1

Any information against the expectations of \_\_\_\_\_ is considered bad news.

Select the correct option

<input type="radio"/>	writer	
<input type="radio"/>	audience	
<input type="radio"/>	communicator	
<input checked="" type="radio"/>	all of the above	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>

[Click to Save Answer & Move to Next Question](#)



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 11 of 30 ( Start time: 03:13:05 AM, 20 July 2020 )

Total Marks: 1

The subject of a business report \_\_\_\_\_ its format and vocabulary.

Select the correct option

- |                                  |                  |  |    |
|----------------------------------|------------------|--|----|
| <input checked="" type="radio"/> | affects          | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | does not affect  |  | // |
| <input type="radio"/>            | supports         |  | // |
| <input type="radio"/>            | does not support |  | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 12 of 30 ( Start time: 03:13:41 AM, 20 July 2020 )

Total Marks: 1

Concreteness does not make use of denotative words instead of connotative words.

Select the correct option

- |                                  |       |  |    |
|----------------------------------|-------|--|----|
| <input type="radio"/>            | True  | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input checked="" type="radio"/> | False |  | // |

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

sec(s)  
Quiz Start Time: 03:01 AM, 20 July 2020

Question # 13 of 30 ( Start time: 03:14:31 AM, 20 July 2020 )

Total Marks: 1

Which change can make the following sentence correct?

"There have been a lot of rain in the Lower Mainland in the last twenty-four hours."

Select the correct option

- Change "have been" to "has" //
- Change "have been" to "has in being" //
- Change "have been" to "is been" //
- Change "have been" to "has been" //

Answer solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

sec(s)  
Quiz Start Time: 03:01 AM, 20 July 2020

Question # 14 of 30 ( Start time: 03:15:16 AM, 20 July 2020 )

Total Marks: 1

In the body of a business letter, what goes between each paragraph?

Select the correct option

- One space if hand written //
- two space if hand written //
- two spaces if typed //
- both A and C //

Answer solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

sec(s)  
Quiz Start Time: 03:01 AM, 20 July 2020

Question # 15 of 30 ( Start time: 03:17:02 AM, 20 July 2020 )

Total Marks: 1

Which of the following is not the purpose of informational reports?

Select the correct option

- |                                  |   |  |    |
|----------------------------------|---|--|----|
| <input checked="" type="radio"/> | To Inform or instruct the reader            | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | Analyzing the information                   |  | // |
| <input type="radio"/>            | Giving the details of events and activities |  | // |
| <input type="radio"/>            | None of the above                           |  | // |

▶ Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

sec(s)  
Quiz Start Time: 03:01 AM, 20 July 2020

Question # 16 of 30 ( Start time: 03:18:54 AM, 20 July 2020 )

Total Marks: 1

Formal minutes are often required by federal, state, or local law, by-laws, charters, or regulations.

Select the correct option

- |                                  |       |  |    |
|----------------------------------|-------|--|----|
| <input checked="" type="radio"/> | True  | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | False |  | // |

▶ Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 17 of 30 ( Start time: 03:19:42 AM, 20 July 2020 )

Total Marks: 1

Fill in the blank with appropriate option to ensure concreteness.  
He \_\_\_\_\_ with his boss tomorrow.

Select the correct option

- |                                  |                       |  |
|----------------------------------|-----------------------|--|
| <input type="radio"/>            | will have discussion  |  |
| <input type="radio"/>            | shall discuss         |  |
| <input checked="" type="radio"/> | will discuss          | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |
| <input type="radio"/>            | shall have discussion |  |

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 18 of 30 ( Start time: 03:21:10 AM, 20 July 2020 )

Total Marks: 1

A letter of inquiry asks someone for specific information.

Select the correct option

- |                                  |       |  |
|----------------------------------|-------|--|
| <input type="radio"/>            | False |  |
| <input checked="" type="radio"/> | True  | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |

[Click to Save Answer & Move to Next Question](#)



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 19 of 30 ( Start time: 03:21:53 AM, 20 July 2020 )

Total Marks: 1

Choose the correct option.  
\_\_\_\_\_ is one of the cores of concreteness.

Select the correct option

- Grammar
- Formal writing
- Informal writing
- Clarity

Answer solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 20 of 30 ( Start time: 03:23:28 AM, 20 July 2020 )

Total Marks: 1

The main idea is the single ----- idea, concisely stated.

Select the correct option

- least important
- most important
- average important
- none of the above

Answer solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

[Click to Save Answer & Move to Next Question](#)



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 21 of 30 ( Start time: 03:27:28 AM, 20 July 2020 )

Total Marks: 1

Choose the correct option.  
There are \_\_\_\_\_ types of writing.

Select the correct option

- |                                  |       |  |    |
|----------------------------------|-------|--|----|
| <input type="radio"/>            | five  |  | // |
| <input checked="" type="radio"/> | four  | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | three |  | // |
| <input type="radio"/>            | two   |  | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 22 of 30 ( Start time: 03:28:39 AM, 20 July 2020 )

Total Marks: 1

Which one of the following makes use of denotative words instead of connotative words?

Select the correct option

- |                                  |              |  |    |
|----------------------------------|--------------|--|----|
| <input type="radio"/>            | Clarity      |  | // |
| <input type="radio"/>            | Conciseness  |  | // |
| <input checked="" type="radio"/> | Concreteness | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | Courtesy     |  | // |

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 23 of 30 ( Start time: 03:29:12 AM, 20 July 2020 )

Total Marks: 1

A message organized by using direct plan starts with a buffer statement.

Select the correct option

- True
- False
- Answer solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com**

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 24 of 30 ( Start time: 03:30:22 AM, 20 July 2020 )

Total Marks: 1

Communicating concretely does not mean being \_\_\_\_\_.

Select the correct option

- vague and general in one's writing
- direct and explicit in one's writing
- specific and definite in one's writing
- All of the above
- Answer solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com**

[Click to Save Answer & Move to Next Question](#)



# VU Medical Zone

ENG201:Grand Quiz

sec(s)  
Quiz Start Time: 03:01 AM, 20 July 2020

Question # 25 of 30 ( Start time: 03:32:12 AM, 20 July 2020 )

Total Marks: 1

When you know the reader's name but not the gender, which is an appropriate salutation?

Select the correct option

- |                                  |                        |  |    |
|----------------------------------|------------------------|--|----|
| <input checked="" type="radio"/> | Dear Hiring Manager    | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | To Whom It May Concern |  | // |
| <input type="radio"/>            | Dear Ali               |  | // |
| <input type="radio"/>            | Dear Mr. or Mrs. Ali   |  | // |

▶ Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

sec(s)  
Quiz Start Time: 03:01 AM, 20 July 2020

Question # 26 of 30 ( Start time: 03:33:39 AM, 20 July 2020 )

Total Marks: 1

Which of the following parameters defines demographics of consumers?

Select the correct option

- |                                  |             |  |    |
|----------------------------------|-------------|--|----|
| <input type="radio"/>            | Personality |  | // |
| <input type="radio"/>            | Attitude    |  | // |
| <input type="radio"/>            | Lifestyle   |  | // |
| <input checked="" type="radio"/> | Income      | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |

▶ Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 27 of 30 ( Start time: 03:34:37 AM, 20 July 2020 )

Total Marks: 1

In a business message, talk to your audience in a way that they are left with no -----.

Select the correct option

- |                                  |                   |  |
|----------------------------------|-------------------|--|
| <input type="radio"/>            | certainty         |  |
| <input type="radio"/>            | hope              |  |
| <input checked="" type="radio"/> | confusion         | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |
| <input type="radio"/>            | none of the above |  |

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 28 of 30 ( Start time: 03:36:10 AM, 20 July 2020 )

Total Marks: 1

\_\_\_\_\_ are considered binding contracts, so one should avoid implying offers or promises that can't be delivered.

Select the correct option

- |                                  |                          |  |
|----------------------------------|--------------------------|--|
| <input type="radio"/>            | Acceptance letters       |  |
| <input checked="" type="radio"/> | Sales letters            | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |
| <input type="radio"/>            | Claim letters            |  |
| <input type="radio"/>            | Job applications letters |  |

[Click to Save Answer & Move to Next Question](#)



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 29 of 30 ( Start time: 03:36:53 AM, 20 July 2020 )

Total Marks: 1

In many organizations the final piece of writing is a team effort; with more than one writer working on a single document is called \_\_\_\_\_.

Select the correct option

- |                                  |               |  |    |
|----------------------------------|---------------|--|----|
| <input checked="" type="radio"/> | collaboration | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | scheduling    |  | // |
| <input type="radio"/>            | technology    |  | // |
| <input type="radio"/>            | all of above  |  | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 03:01 AM, 20 July 2020

Question # 30 of 30 ( Start time: 03:37:35 AM, 20 July 2020 )

Total Marks: 1

In the composition of a business message technology like Microsoft Word affects the composing process by \_\_\_\_\_.

Select the correct option

- |                                  |  |  |    |
|----------------------------------|--|--|----|
| <input type="radio"/>            | decreasing productivity                        | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | increasing effectiveness                       |  | // |
| <input type="radio"/>            | decreasing both productivity and effectiveness |  | // |
| <input checked="" type="radio"/> | increasing both productivity and effectiveness |  | // |

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 1 of 30 ( Start time: 05:22:26 PM, 20 July 2020 )

Total Marks: 1

A balance between precise language and familiar language is achieved by following the rules of

Select the correct option

- |                                  |             |  |   |
|----------------------------------|-------------|--|---|
| <input type="radio"/>            | conciseness |  | / |
| <input checked="" type="radio"/> | clarity     | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | / |
| <input type="radio"/>            | precision   |  | / |
| <input type="radio"/>            | correctness |  | / |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 2 of 30 ( Start time: 05:23:18 PM, 20 July 2020 )

Total Marks: 1

Choose the correct option.  
Construct effective sentences and paragraphs for \_\_\_\_\_.

Select the correct option

- |                                  |              |  |   |
|----------------------------------|--------------|--|---|
| <input type="radio"/>            | Correctness  |  | / |
| <input type="radio"/>            | Courtesy     |  | / |
| <input type="radio"/>            | Concreteness |  | / |
| <input checked="" type="radio"/> | Clarity      | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | / |

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 3 of 30 ( Start time: 05:24:25 PM, 20 July 2020 )

Total Marks: 1

Therefore, because, accordingly, thus, hence are used for \_\_\_\_\_.

Select the correct option

- |                                  |                     |  |
|----------------------------------|---------------------|--|
| <input type="radio"/>            | Additional Details  |  |
| <input checked="" type="radio"/> | Casual Relationship | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |
| <input type="radio"/>            | Smooth transitions  |  |
| <input type="radio"/>            | Causal Relationship |  |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 4 of 30 ( Start time: 05:25:16 PM, 20 July 2020 )

Total Marks: 1

Which of the followings appear at the end of the report?

Select the correct option

- |                                  |                  |  |
|----------------------------------|------------------|--|
| <input type="radio"/>            | Citations        |  |
| <input type="radio"/>            | Footnotes        |  |
| <input type="radio"/>            | Endnotes         |  |
| <input checked="" type="radio"/> | All of the above | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 5 of 30 ( Start time: 05:27:01 PM, 20 July 2020 )

Total Marks: 1

In case of a business message which medium of communication is more effective when instant feedback is required?

Select the correct option

- |                                  |                    |  |
|----------------------------------|--------------------|--|
| <input type="radio"/>            | Written medium     |  |
| <input checked="" type="radio"/> | Oral medium        | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |
| <input type="radio"/>            | Electronic message |  |
| <input type="radio"/>            | None of the above  |  |



Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 6 of 30 ( Start time: 05:28:36 PM, 20 July 2020 )

Total Marks: 1

A positive message begins with a clear statement of the main idea, clarifies any necessary details and ends with a courteous close.

Select the correct option

- |                                  |       |  |
|----------------------------------|-------|--|
| <input checked="" type="radio"/> | True  | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |
| <input type="radio"/>            | False |  |

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 7 of 30 ( Start time: 05:29:34 PM, 20 July 2020 )

Total Marks: 1

Acknowledgements are appropriate for \_\_\_\_\_.

Select the correct option

- |                                  |                |  |    |
|----------------------------------|----------------|--|----|
| <input checked="" type="radio"/> | larger orders  | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | smaller orders |  | // |
| <input type="radio"/>            | medium orders  |  | // |
| <input type="radio"/>            | payment modes  |  | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 8 of 30 ( Start time: 05:30:24 PM, 20 July 2020 )

Total Marks: 1

Buffer statement constitutes the \_\_\_\_\_ part of a bad news message written in indirect organizational plan.

Select the correct option

- |                                  |        |  |    |
|----------------------------------|--------|--|----|
| <input checked="" type="radio"/> | first  | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | second |  | // |
| <input type="radio"/>            | middle |  | // |
| <input type="radio"/>            | last   |  | // |

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

sec(s)  
Quiz Start Time: 05:22 PM, 20 July 2020

Question # 9 of 30 ( Start time: 05:32:04 PM, 20 July 2020 )

Total Marks: 1

Figurative language can also be termed as \_\_\_\_\_.

Select the correct option

- |                                  |                       |  |    |
|----------------------------------|-----------------------|--|----|
| <input checked="" type="radio"/> | denotative language   | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | metaphorical language |  | // |
| <input type="radio"/>            | direct language       |  | // |
| <input type="radio"/>            | indirect language     |  | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

sec(s)  
Quiz Start Time: 05:22 PM, 20 July 2020

Question # 10 of 30 ( Start time: 05:33:25 PM, 20 July 2020 )

Total Marks: 1

Job application letters not only convey information, but also establish a contractual relationship between you and the organization.

Select the correct option

- |                                  |       |  |    |
|----------------------------------|-------|--|----|
| <input type="radio"/>            | True  | //   |    |
| <input checked="" type="radio"/> | False | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 11 of 30 ( Start time: 05:34:30 PM, 20 July 2020 )

Total Marks: 1

\_\_\_\_\_ is used at the end of a sentence or remark to express strong emotion.

Select the correct option

- |                                  |                     |  |    |
|----------------------------------|---------------------|--|----|
| <input checked="" type="radio"/> | An exclamation mark | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | A question mark     |  | // |
| <input type="radio"/>            | A quotation mark    |  | // |
| <input type="radio"/>            | A semi colon        |  | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 12 of 30 ( Start time: 05:35:20 PM, 20 July 2020 )

Total Marks: 1

Keep the \_\_\_\_\_ of your letter simple.

Select the correct option

- |                                  |                  |  |    |
|----------------------------------|------------------|--|----|
| <input type="radio"/>            | paragraphs       |  | // |
| <input type="radio"/>            | grammar          |  | // |
| <input type="radio"/>            | salutations      |  | // |
| <input checked="" type="radio"/> | body and purpose | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

sec(s)  
Quiz Start Time: 05:22 PM, 20 July 2020

Question # 13 of 30 ( Start time: 05:36:35 PM, 20 July 2020 )

Total Marks: 1

Which one of the following is the best expression to use with the customers for refusal:

Select the correct option

- |                                  |  |  |    |
|----------------------------------|--|--|----|
| <input checked="" type="radio"/> | The position has been filled.                          | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | You do not qualify.                                    |  | // |
| <input type="radio"/>            | You do not have the needed qualities for the position. |  | // |
| <input type="radio"/>            | We must deny you this position.                        |  | // |

▶ Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

sec(s)  
Quiz Start Time: 05:22 PM, 20 July 2020

Question # 14 of 30 ( Start time: 05:38:01 PM, 20 July 2020 )

Total Marks: 1

While communicating, do not leave your audience in \_\_\_\_\_.

Select the correct option

- |                                  |              |  |    |
|----------------------------------|--------------|--|----|
| <input type="radio"/>            | appreciation |  | // |
| <input checked="" type="radio"/> | doubt        | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | awe          |  | // |
| <input type="radio"/>            | wonder       |  | // |

▶ Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 15 of 30 ( Start time: 05:38:23 PM, 20 July 2020 )

Total Marks: 1

which of the following is a direct and positive technique used in adjustment-grant messages?

Select the correct option

- |                                  |   |    |
|----------------------------------|---|----|
| <input type="radio"/>            | Begins with an obvious comment about receiving the claim.   | // |
| <input checked="" type="radio"/> | Good news is not provided in the introductory paragraph.    | // |
| <input type="radio"/>            | Uses the subject line to identify the transaction.          | // |
| <input type="radio"/>            | The close leaves the reader with a reminder of the problem. | // |

Answer solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 16 of 30 ( Start time: 05:39:58 PM, 20 July 2020 )

Total Marks: 1

Choose the correct option from the following.  
A letter of \_\_\_\_\_ asks someone for specific information.

Select the correct option

- |                                  |                 |    |
|----------------------------------|-----------------|----|
| <input type="radio"/>            | references      | // |
| <input checked="" type="radio"/> | inquiry         | // |
| <input type="radio"/>            | recommendation  | // |
| <input type="radio"/>            | job application | // |

Answer solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 17 of 30 ( Start time: 05:40:33 PM, 20 July 2020 )

Total Marks: 1

Which of the following are principal meeting documents?

Select the correct option

<input checked="" type="radio"/>	agenda and minutes	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>	//
<input type="radio"/>	memo and minutes		//
<input type="radio"/>	memo and agenda		//
<input type="radio"/>	agenda and policies		//

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 18 of 30 ( Start time: 05:41:40 PM, 20 July 2020 )

Total Marks: 1

Choose the correct pronoun form to fill in the gap.  
Everyone should bring \_\_\_ mother to the picnic.

Select the correct option

<input type="radio"/>	his	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>	//
<input type="radio"/>	her		//
<input checked="" type="radio"/>	his/her		//
<input type="radio"/>	their		//

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 19 of 30 ( Start time: 05:42:55 PM, 20 July 2020 )

Total Marks: 1

Which one of the following is not a way of developing a paragraph?

Select the correct option

- |                                  |                           |  |
|----------------------------------|---------------------------|--|
| <input type="radio"/>            | Classifications           |  |
| <input type="radio"/>            | Clarification             |  |
| <input checked="" type="radio"/> | Cause and effect          | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |
| <input type="radio"/>            | Comparisons and contrasts |  |

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 20 of 30 ( Start time: 05:44:25 PM, 20 July 2020 )

Total Marks: 1

'Approving Credit' and 'Credit References' are the two types of positive responses to routine credit requests.

Select the correct option

- |                                  |       |  |
|----------------------------------|-------|--|
| <input checked="" type="radio"/> | True  | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |
| <input type="radio"/>            | False |  |

[Click to Save Answer & Move to Next Question](#)



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 21 of 30 ( Start time: 05:45:08 PM, 20 July 2020 )

Total Marks: 1

..... not only conveys information, but also establishes a contractual relationship between you and the organization.

Select the correct option

- |                                  |                        |  |    |
|----------------------------------|------------------------|--|----|
| <input checked="" type="radio"/> | Acceptance letter      | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | Job application letter |  | // |
| <input type="radio"/>            | Letter of transmittal  |  | // |
| <input type="radio"/>            | Inquiry letter         |  | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 22 of 30 ( Start time: 05:45:57 PM, 20 July 2020 )

Total Marks: 1

Choose precise, concrete and familiar word for the term 'render assistance to':

Select the correct option

- |                                  |         |  |    |
|----------------------------------|---------|--|----|
| <input type="radio"/>            | help    |  | // |
| <input checked="" type="radio"/> | give    | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | succeed |  | // |
| <input type="radio"/>            | proceed |  | // |

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 23 of 30 ( Start time: 05:46:54 PM, 20 July 2020 )

Total Marks: 1

'Crippled workers face many problems on the job.'  
Which of the following types of biases does it exemplify?

Select the correct option

- |                                  |                 |  |
|----------------------------------|-----------------|--|
| <input type="radio"/>            | Gender bias     |  |
| <input type="radio"/>            | Radical bias    |  |
| <input checked="" type="radio"/> | Disability bias | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |
| <input type="radio"/>            | Cultural bias   |  |

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 24 of 30 ( Start time: 05:48:40 PM, 20 July 2020 )

Total Marks: 1

Maury and his brother \_\_\_\_\_ to the bowling alley every day.

Select the correct option

- |                                  |      |  |
|----------------------------------|------|--|
| <input checked="" type="radio"/> | go   | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |
| <input type="radio"/>            | goes |  |

[Click to Save Answer & Move to Next Question](#)



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 25 of 30 ( Start time: 05:49:43 PM, 20 July 2020 )

Total Marks: 1

Which of the following is an irritating expression?

Select the correct option

- |                                  |                          |  |    |
|----------------------------------|--------------------------|--|----|
| <input checked="" type="radio"/> | I do not agree with you. | <b>Answer solved by Amaan Khan</b><br>Contact: 0305-4716616<br>Email: maniamaan2@gmail.com | // |
| <input type="radio"/>            | I do agree with you.     |  | // |
| <input type="radio"/>            | I agree with you.        |  | // |
| <input type="radio"/>            | I agree.                 |  | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 26 of 30 ( Start time: 05:50:02 PM, 20 July 2020 )

Total Marks: 1

Application letters are usually just one page and consist of ..... sections.

Select the correct option

- |                                  |       |  |    |
|----------------------------------|-------|--|----|
| <input type="radio"/>            | two   | <b>Answer solved by Amaan Khan</b><br>Contact: 0305-4716616<br>Email: maniamaan2@gmail.com | // |
| <input checked="" type="radio"/> | three |  | // |
| <input type="radio"/>            | four  |  | // |
| <input type="radio"/>            | five  |  | // |

Click to Save Answer & Move to Next Question



# VU Medical Zone

sec(s)

ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 27 of 30 ( Start time: 05:50:40 PM, 20 July 2020 )

Total Marks: 1

A message which reinforces an idea in a reliable and competent manner is labeled as a \_\_\_\_\_ message.

Select the correct option

<input checked="" type="radio"/>	credible	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>	//
<input type="radio"/>	courteous		//
<input type="radio"/>	considerate		//
<input type="radio"/>	prosaic		//

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 28 of 30 ( Start time: 05:52:10 PM, 20 July 2020 )

Total Marks: 1

Identify the statement which should NOT be included in 'NECESSARY DETAILS' section of a positive message.

Select the correct option

<input checked="" type="radio"/>	Provide buffer statement.	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>	//
<input type="radio"/>	Satisfy reader's information needs.		//
<input type="radio"/>	Reinforce positive tone.		//
<input type="radio"/>	Emphasize positive aspects of the news.		//

[Click to Save Answer & Move to Next Question](#)



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 29 of 30 ( Start time: 05:53:17 PM, 20 July 2020 )

Total Marks: 1

\_\_\_\_\_ messages are more likely to bring the desired results and they do a better job at building goodwill.

Select the correct option

<input checked="" type="radio"/>	Complete	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>	//
<input type="radio"/>	Correct		//
<input type="radio"/>	All of above		//
<input type="radio"/>	Concrete		//

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 05:22 PM, 20 July 2020

Question # 30 of 30 ( Start time: 05:54:25 PM, 20 July 2020 )

Total Marks: 1

Desire is one of the four phases of AIDA plan.

Select the correct option

<input checked="" type="radio"/>	True	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>	//
<input type="radio"/>	False		//

[Click to Save Answer & Move to Next Question](#)



# VU Medical Zone

ENG201:Grand Quiz

sec(s)  
Quiz Start Time: 01:26 AM, 21 July 2020

Question # 1 of 30 ( Start time: 01:26:47 AM, 21 July 2020 )

Total Marks: 1

Which one of the following is mostly used to handle repetitive routine queries?

Select the correct option

- |                                  |                                     |  |    |
|----------------------------------|-------------------------------------|--|----|
| <input checked="" type="radio"/> | A computerized form response        | <b>Answer solved by Amaan Khan</b><br>Contact: 0305-4716616<br>Email: maniamaan2@gmail.com | // |
| <input type="radio"/>            | Individually prepared messages      |  | // |
| <input type="radio"/>            | A hastily prepared personal message |  | // |
| <input type="radio"/>            | No response is given                |  | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

sec(s)  
Quiz Start Time: 01:26 AM, 21 July 2020

Question # 2 of 30 ( Start time: 01:27:45 AM, 21 July 2020 )

Total Marks: 1

A better organized message has \_\_\_\_\_ chances of understanding on the part of the audience.

Select the correct option

- |                                  |           |  |    |
|----------------------------------|-----------|--|----|
| <input type="radio"/>            | low       |  | // |
| <input checked="" type="radio"/> | increased | <b>Answer solved by Amaan Khan</b><br>Contact: 0305-4716616<br>Email: maniamaan2@gmail.com | // |
| <input type="radio"/>            | fewer     |  | // |
| <input type="radio"/>            | medium    |  | // |

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 3 of 30 ( Start time: 01:27:59 AM, 21 July 2020 )

Total Marks: 1

What is a common mistake made in writing persuasive messages?

Select the correct option

- Using emotional appeals
- Using the YOU perspective
- Using logical appeals
- Failing to clarify your purpose

Answer solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 4 of 30 ( Start time: 01:29:24 AM, 21 July 2020 )

Total Marks: 1

The following guidelines apply to the middle section of routine requests except for:

Select the correct option

- Asking the most important questions first
- Requesting a specific action
- Asking only relevant questions
- Dealing with only one topic per question

Answer solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 5 of 30 ( Start time: 01:30:38 AM, 21 July 2020 )

Total Marks: 1

A buffer is the last step while writing an indirect plan.

Select the correct option

- True
- False
- Answer solved by Amaan Khan**  
**Contact: 0305-4716616**  
**Email: maniamaan2@gmail.com**

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 6 of 30 ( Start time: 01:31:12 AM, 21 July 2020 )

Total Marks: 1

Fill in the blank with appropriate option to ensure CLARITY:  
The \_\_\_\_\_ of special referees is determined by the court or judge.

Select the correct option

- remuneration
- payment
- remittance
- remission
- Answer solved by Amaan Khan**  
**Contact: 0305-4716616**  
**Email: maniamaan2@gmail.com**

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 7 of 30 ( Start time: 01:32:06 AM, 21 July 2020 )

Total Marks: 1

In a business message, the words freedom, prestige, compassion, free, and comfort evoke ----- feelings.

Select the correct option

<input checked="" type="radio"/>	positive	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>	//
<input type="radio"/>	negative		//
<input type="radio"/>	neutral		//
<input type="radio"/>	biased		//

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 8 of 30 ( Start time: 01:33:29 AM, 21 July 2020 )

Total Marks: 1

Which of the following familiar expressions is correct replacement for 'Perusal'?

Select the correct option

<input type="radio"/>	Repress	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>	//
<input type="radio"/>	Censor		//
<input type="radio"/>	Critic		//
<input checked="" type="radio"/>	Review		//

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 9 of 30 ( Start time: 01:34:13 AM, 21 July 2020 )

Total Marks: 1

Which of the following things are at the core of concreteness?

Select the correct option

<input type="radio"/>	Grammar	
<input type="radio"/>	Punctuation	
<input type="radio"/>	Spelling	
<input checked="" type="radio"/>	All of the above	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 10 of 30 ( Start time: 01:34:51 AM, 21 July 2020 )

Total Marks: 1

In case of a business message which medium of communication is more effective when instant feedback is required?

Select the correct option

<input type="radio"/>	Written medium	
<input checked="" type="radio"/>	Oral medium	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>
<input type="radio"/>	Electronic message	
<input type="radio"/>	None of the above	

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 11 of 30 ( Start time: 01:35:07 AM, 21 July 2020 )

Total Marks: 1

Choose the best option:  
In the conclusion of a report, \_\_\_\_\_ of evidence is needed.

Select the correct option

- |                                  |                                |  |    |
|----------------------------------|--------------------------------|--|----|
| <input checked="" type="radio"/> | neither small nor large amount | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | a small amount                 |  | // |
| <input type="radio"/>            | plenty                         |  | // |
| <input type="radio"/>            | none of the above              |  | // |

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 12 of 30 ( Start time: 01:36:52 AM, 21 July 2020 )

Total Marks: 1

To give your readers a feeling about their welfare on your part makes the message \_\_\_\_\_.

Select the correct option

- |                                  |            |  |    |
|----------------------------------|------------|--|----|
| <input checked="" type="radio"/> | successful | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | doubtful   |  | // |
| <input type="radio"/>            | incomplete |  | // |
| <input type="radio"/>            | exciting   |  | // |

[Click to Save Answer & Move to Next Question](#)



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 13 of 30 ( Start time: 01:37:44 AM, 21 July 2020 )

Total Marks: 1

Choose the correct option from the following.  
\_\_\_\_\_ share a general document architecture, which is usually modified to suit specific circumstances.

Select the correct option

- |                                  |              |  |    |
|----------------------------------|--------------|--|----|
| <input checked="" type="radio"/> | Proposals    | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | End matter   |  | // |
| <input type="radio"/>            | Introduction |  | // |
| <input type="radio"/>            | Report       |  | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 14 of 30 ( Start time: 01:38:15 AM, 21 July 2020 )

Total Marks: 1

A letter of inquiry asks someone for specific information.

Select the correct option

- |                                  |       |  |    |
|----------------------------------|-------|--|----|
| <input type="radio"/>            | False | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input checked="" type="radio"/> | True  |  | // |

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 15 of 30 ( Start time: 01:38:29 AM, 21 July 2020 )

Total Marks: 1

Which of the following is not a characteristic of 'Correctness'?

Select the correct option

- |                                  |   |  |    |
|----------------------------------|---|--|----|
| <input type="radio"/>            | Use the right level of language.            |  | // |
| <input checked="" type="radio"/> | Provide all necessary information.          | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | Check accuracy of figures, facts and words. |  | // |
| <input type="radio"/>            | Maintain acceptable writing mechanics.      |  | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 16 of 30 ( Start time: 01:39:26 AM, 21 July 2020 )

Total Marks: 1

Which of the following messages should be written in direct organizational plan/approach?

Select the correct option

- |                                  |   |  |    |
|----------------------------------|---|--|----|
| <input checked="" type="radio"/> | Writing letters for acknowledging orders      | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | Responding favourably to adjustments requests |  | // |
| <input type="radio"/>            | Replying requests for information             |  | // |
| <input type="radio"/>            | All of the above                              |  | // |

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 17 of 30 ( Start time: 01:41:00 AM, 21 July 2020 )

Total Marks: 1

The need for additional clarity and follow-up communication is eliminated if your communication is \_\_\_\_.

Select the correct option

- |                                  |           |    |
|----------------------------------|-----------|----|
| <input type="radio"/>            | concise   | // |
| <input type="radio"/>            | complete  | // |
| <input type="radio"/>            | courteous | // |
| <input checked="" type="radio"/> | clear     | // |

Answer solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 18 of 30 ( Start time: 01:42:59 AM, 21 July 2020 )

Total Marks: 1

The writing process in business messages consists of \_\_\_\_ steps.

Select the correct option

- |                                  |       |    |
|----------------------------------|-------|----|
| <input type="radio"/>            | one   | // |
| <input type="radio"/>            | three | // |
| <input type="radio"/>            | four  | // |
| <input checked="" type="radio"/> | seven | // |

Answer solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

[Click to Save Answer & Move to Next Question](#)



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 19 of 30 ( Start time: 01:44:28 AM, 21 July 2020 )

Total Marks: 1

Which of the following is a part of an indirect plan?

Select the correct option

- A buffer
- Reasons supporting the negative decision
- A helpful, friendly, and positive close
- All of the above

Answer solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 20 of 30 ( Start time: 01:45:00 AM, 21 July 2020 )

Total Marks: 1

The message senders need to assess their message from the eyes of the \_\_\_\_\_ to be sure that they have included all the relevant information.

Select the correct option

- writers
- administrators
- receivers
- employers

Answer solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

sec(s)  
Quiz Start Time: 01:26 AM, 21 July 2020

Question # 21 of 30 ( Start time: 01:45:16 AM, 21 July 2020 )

Total Marks: 1

Which of the following factors should be kept in mind regarding audience while writing persuasive messages?

Select the correct option

- |                                  |                    |  |
|----------------------------------|--------------------|--|
| <input type="radio"/>            | Needs and appeals  |  |
| <input type="radio"/>            | Emotions and logic |  |
| <input type="radio"/>            | Credibility        |  |
| <input checked="" type="radio"/> | All of the above   | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 22 of 30 ( Start time: 01:45:59 AM, 21 July 2020 )

Total Marks: 1

Which of the following options is likely to offend and should be avoided?

Select the correct option

- |                                  |   |  |
|----------------------------------|---|--|
| <input type="radio"/>            | You are welcome to...                   |  |
| <input type="radio"/>            | We appreciate...                        |  |
| <input checked="" type="radio"/> | You do not meet our requirements for... | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |
| <input type="radio"/>            | None of the above                       |  |

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 24 of 30 ( Start time: 01:48:07 AM, 21 July 2020 )

Total Marks: 1

All of the following messages are likely to please your audience except

Select the correct option

- accepting an invitation. //
- announcing a price cut. //
- providing routine information as part of your regular business. //
- granting an adjustment. //

Answer solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 25 of 30 ( Start time: 01:49:01 AM, 21 July 2020 )

Total Marks: 1

In the \_\_\_\_\_ of a job application letter you have to refer to your enclosed résumé and express your desire for an interview, stating when and how you can be contacted.

Select the correct option

- front matter. //
- body. //
- end matter. //
- end notations. //

Answer solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 26 of 30 ( Start time: 01:49:53 AM, 21 July 2020 )

Total Marks: 1

.....are challenging to write because we know our readers will not be happy to receive the news.

Select the correct option

- Persuasive letters
- Claim letters
- Bad news messages
- Complain Letters

Answer solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 27 of 30 ( Start time: 01:50:51 AM, 21 July 2020 )

Total Marks: 1

The selection of format, style and organization of a report is done independent of the reader's requirement.

Select the correct option

- True
- False

Answer solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 28 of 30 ( Start time: 01:52:00 AM, 21 July 2020 )

Total Marks: 1

Which one of the following media would be the best choice when you have to deny a promotion to a long-term employee?

Select the correct option

- |                                  |                        |  |
|----------------------------------|------------------------|--|
| <input type="radio"/>            | A voice-mail message   |  |
| <input type="radio"/>            | A face-to-face meeting |  |
| <input checked="" type="radio"/> | An e-mail              | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |
| <input type="radio"/>            | A faxed message        |  |

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

Question # 29 of 30 ( Start time: 01:53:04 AM, 21 July 2020 )

Total Marks: 1

Choose the best option:  
The use of \_\_\_\_\_ is advisable for devising a business message if the recipients are outside of your technical field.

Select the correct option

- |                                  |                      |  |
|----------------------------------|----------------------|--|
| <input type="radio"/>            | scientific language  |  |
| <input checked="" type="radio"/> | plain English        | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |
| <input type="radio"/>            | jargon               |  |
| <input type="radio"/>            | technical vocabulary |  |

[Click to Save Answer & Move to Next Question](#)



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 01:26 AM, 21 July 2020

00:00:00 sec(s)

Question # 30 of 30 ( Start time: 01:54:25 AM, 21 July 2020 )

Total Marks: 1

Which of the following leaves your audience with the feeling that you have their personal welfare in mind?

Select the correct option

<input type="radio"/>	Necessary details	
<input checked="" type="radio"/>	Courteous Close	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>
<input type="radio"/>	Credit	
<input type="radio"/>	Adjustments	

Click to Save Answer & Move to Next Question



1:54 AM  
21-Jul-20

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 1 of 30 ( Start time: 07:22:53 PM, 21 July 2020 )

Total Marks: 1

'Umer is an unusually tall Sindhi.'

Which of the following types of biases does it exemplify?

Select the correct option

- |                                  |                   |  |
|----------------------------------|-------------------|--|
| <input type="radio"/>            | Gender bias       |  |
| <input checked="" type="radio"/> | Ethnic bias       | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |
| <input type="radio"/>            | Disability        |  |
| <input type="radio"/>            | None of the above |  |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 2 of 30 ( Start time: 07:24:03 PM, 21 July 2020 )

Total Marks: 1

Which of the following parameters defines demographics of consumers?

Select the correct option

- |                                  |             |  |
|----------------------------------|-------------|--|
| <input type="radio"/>            | Personality |  |
| <input type="radio"/>            | Attitude    |  |
| <input type="radio"/>            | Lifestyle   |  |
| <input checked="" type="radio"/> | Income      | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 3 of 30 ( Start time: 07:25:11 PM, 21 July 2020 )

Total Marks: 1

Solicited and unsolicited are types of -----.

Select the correct option

- memos
- informal reports
- letters
- formal reports

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 4 of 30 ( Start time: 07:26:35 PM, 21 July 2020 )

Total Marks: 1

Choose the correct pronoun form to fill in the gap.  
Everyone should bring \_\_\_ mother to the picnic.

Select the correct option

- his
- her
- his/her
- their

[Click to Save Answer & Move to Next Question](#)



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 5 of 30 ( Start time: 07:26:52 PM, 21 July 2020 )

Total Marks: 1

Identify the option which best replaces the part starting with word 'students' in the following statement.

The geography teacher asked her students if they knew which is the largest country in the world?

Select the correct option

- |                                  |   |  |
|----------------------------------|---|--|
| <input type="radio"/>            | If they knew which country is the largest in the world. |  |
| <input checked="" type="radio"/> | If they knew which country is the largest in the world? | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |
| <input type="radio"/>            | If they knew which is the largest country in the world? |  |
| <input type="radio"/>            | No change is required                                   |  |

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 6 of 30 ( Start time: 07:27:56 PM, 21 July 2020 )

Total Marks: 1

Choose appropriate preposition to fill in the blank:  
Henry looked \_\_\_\_\_ the magazine quickly

Select the correct option

- |                                  |         |  |
|----------------------------------|---------|--|
| <input type="radio"/>            | through |  |
| <input type="radio"/>            | over    |  |
| <input checked="" type="radio"/> | up      | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |
| <input type="radio"/>            | in      |  |

[Click to Save Answer & Move to Next Question](#)



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 7 of 30 ( Start time: 07:29:18 PM, 21 July 2020 )

Total Marks: 1

According to communication researchers, people can usually remember a maximum of \_\_\_\_ major points even in a long document.

Select the correct option

- three
- five
- six
- seven

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 8 of 30 ( Start time: 07:30:41 PM, 21 July 2020 )

Total Marks: 1

Mr.Ali, our English teacher, believes that students who major in economics or physics \_\_\_\_\_ their imaginations.

Select the correct option

- ruins
- ruin

Answer solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 9 of 30 ( Start time: 07:31:06 PM, 21 July 2020 )

Total Marks: 1

Acknowledgements are appropriate for \_\_\_\_\_.

Select the correct option

<input checked="" type="radio"/>	larger orders	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>	//
<input type="radio"/>	smaller orders		//
<input type="radio"/>	medium orders		//
<input type="radio"/>	payment modes		//

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 10 of 30 ( Start time: 07:31:22 PM, 21 July 2020 )

Total Marks: 1

Functional words include \_\_\_\_\_.

Select the correct option

<input type="radio"/>	conjunctions and prepositions		//
<input type="radio"/>	articles and pronouns		//
<input type="radio"/>	acronyms and adverbs		//
<input checked="" type="radio"/>	both a and b	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>	//

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 11 of 30 ( Start time: 07:32:04 PM, 21 July 2020 )

Total Marks: 1

The reader of a/an ----- may use this report to solve an organizational, social or a personal problem

Select the correct option

- |                                  |                  |  |
|----------------------------------|------------------|--|
| <input type="radio"/>            | business report  |  |
| <input type="radio"/>            | technical report |  |
| <input checked="" type="radio"/> | general report   | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |
| <input type="radio"/>            | academic report  |  |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 12 of 30 ( Start time: 07:33:02 PM, 21 July 2020 )

Total Marks: 1

----- of a business letter shows whether any material is enclosed with the letter and who is receiving a copy of the letter.

Select the correct option

- |                                  |              |  |
|----------------------------------|--------------|--|
| <input type="radio"/>            | Salutation   |  |
| <input type="radio"/>            | Body         |  |
| <input checked="" type="radio"/> | End notation | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |
| <input type="radio"/>            | Closing      |  |

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 13 of 30 ( Start time: 07:33:42 PM, 21 July 2020 )

Total Marks: 1

The tapes in the glove compartment \_\_\_\_\_ to Jerry.

Select the correct option

- belong
- belongs
- Answer solved by Amaan Khan**  
**Contact: 0305-4716616**  
**Email: maniamaan2@gmail.com**

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 14 of 30 ( Start time: 07:34:17 PM, 21 July 2020 )

Total Marks: 1

Which one of the following is not a way of developing a paragraph?

Select the correct option

- Classifications
- Clarification
- Cause and effect
- Comparisons and contrasts
- Answer solved by Amaan Khan**  
**Contact: 0305-4716616**  
**Email: maniamaan2@gmail.com**

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

sec(s)  
Quiz Start Time: 07:22 PM, 21 July 2020

Question # 15 of 30 ( Start time: 07:36:04 PM, 21 July 2020 )

Total Marks: 1

Which of the following familiar expressions is correct replacement for 'Lucrative'?

Select the correct option

<input type="radio"/>	Useless		//
<input checked="" type="radio"/>	Profitable	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>	//
<input type="radio"/>	Impractical		//
<input type="radio"/>	Destructive		//

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

sec(s)  
Quiz Start Time: 07:22 PM, 21 July 2020

Question # 16 of 30 ( Start time: 07:36:44 PM, 21 July 2020 )

Total Marks: 1

Most ..... messages suffer from problems with clarity, relevance, grouping and completeness.

Select the correct option

<input checked="" type="radio"/>	sequential	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>	//
<input type="radio"/>	lengthy		//
<input type="radio"/>	casual		//
<input type="radio"/>	disorganized		//

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

TIME LEFT: sec(s)  
Quiz Start Time: 07:22 PM, 21 July 2020

Question # 17 of 30 ( Start time: 07:37:57 PM, 21 July 2020 )

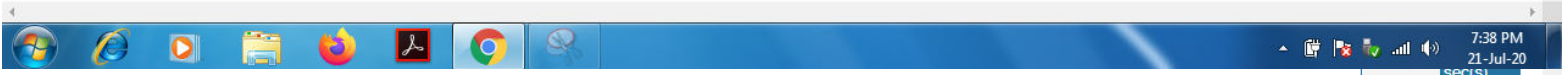
Total Marks: 1

Which of the following is not a common problem that can cause poor organization of a message?

Select the correct option

- |                                  |                                     |  |
|----------------------------------|-------------------------------------|--|
| <input type="radio"/>            | Using brainstorming techniques      |  |
| <input checked="" type="radio"/> | Including irrelevant material       | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |
| <input type="radio"/>            | Getting ideas mixed up              |  |
| <input type="radio"/>            | Taking too long to get to the point |  |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 18 of 30 ( Start time: 07:38:54 PM, 21 July 2020 )

Total Marks: 1

Desire is one of the four phases of AIDA plan.

Select the correct option

- |                                  |       |  |
|----------------------------------|-------|--|
| <input checked="" type="radio"/> | True  | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |
| <input type="radio"/>            | False |  |

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 19 of 30 ( Start time: 07:39:08 PM, 21 July 2020 )

Total Marks: 1

Personality is a parameter which can define demographics of a population.

Select the correct option

- True
- False
- Answer solved by Amaan Khan**  
**Contact: 0305-4716616**  
**Email: maniamaan2@gmail.com**

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 20 of 30 ( Start time: 07:39:46 PM, 21 July 2020 )

Total Marks: 1

The subject of a business report \_\_\_\_\_ its format and vocabulary.

Select the correct option

- affects
- does not affect
- supports
- does not support
- Answer solved by Amaan Khan**  
**Contact: 0305-4716616**  
**Email: maniamaan2@gmail.com**

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 21 of 30 ( Start time: 07:40:26 PM, 21 July 2020 )

Total Marks: 1

Choose the right option to fill in the blank.  
The playground \_\_\_\_\_ we play is very large.

Select the correct option

<input type="radio"/>	what		//
<input checked="" type="radio"/>	where	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>	//
<input type="radio"/>	which		//
<input type="radio"/>	that		//

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 22 of 30 ( Start time: 07:40:47 PM, 21 July 2020 )

Total Marks: 1

Which of the following are principal meeting documents?

Select the correct option

<input checked="" type="radio"/>	agenda and minutes	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>	//
<input type="radio"/>	memo and minutes		//
<input type="radio"/>	memo and agenda		//
<input type="radio"/>	agenda and policies		//

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 23 of 30 ( Start time: 07:41:20 PM, 21 July 2020 )

Total Marks: 1

Won't Carol and \_\_\_\_\_ go to the movies?

Select the correct option

- |                                  |         |  |    |
|----------------------------------|---------|--|----|
| <input type="radio"/>            | himself | //   |    |
| <input checked="" type="radio"/> | I       | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | me      | //   |    |
| <input type="radio"/>            | us      | //   |    |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 24 of 30 ( Start time: 07:42:46 PM, 21 July 2020 )

Total Marks: 1

I was in \_\_\_\_\_ Japanese restaurant. \_\_\_\_\_ Restaurant served good food.

Select the correct option

- |                                  |          |  |    |
|----------------------------------|----------|--|----|
| <input type="radio"/>            | the, a   | //   |    |
| <input type="radio"/>            | a, a     | //   |    |
| <input checked="" type="radio"/> | a, the   | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | the, the | //   |    |

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 25 of 30 ( Start time: 07:43:49 PM, 21 July 2020 )

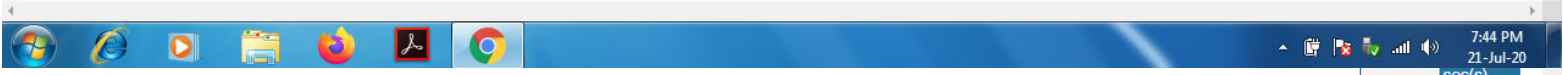
Total Marks: 1

'Protocol' is another name for \_\_\_\_\_.

Select the correct option

<input checked="" type="radio"/>	minutes	<b>Answer solved by Amaan Khan</b> Contact: 0305-4716616 Email: maniamaan2@gmail.com	//
<input type="radio"/>	agenda		//
<input type="radio"/>	verbatim report		//
<input type="radio"/>	proposal		//

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 26 of 30 ( Start time: 07:44:32 PM, 21 July 2020 )

Total Marks: 1

Business letter is the most \_\_\_\_\_ mode of communication.

Select the correct option

<input checked="" type="radio"/>	convenient	<b>Answer solved by Amaan Khan</b> Contact: 0305-4716616 Email: maniamaan2@gmail.com	//
<input type="radio"/>	covetous		//
<input type="radio"/>	promotional		//
<input type="radio"/>	controversial		//

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 27 of 30 ( Start time: 07:45:18 PM, 21 July 2020 )

Total Marks: 1

The organization of a longer message should reflect both the \_\_\_\_\_.

Select the correct option

- |                                  |  |  |    |
|----------------------------------|--|--|----|
| <input checked="" type="radio"/> | purpose of the message and the audience's probable reaction  | <b>Answer solved by Amaan Khan</b><br>Contact: 0305-4716616<br>Email: maniamaan2@gmail.com | // |
| <input type="radio"/>            | projection of the message and transcription                  |  | // |
| <input type="radio"/>            | natural order implied by the subject's characteristics       |  | // |
| <input type="radio"/>            | purpose of the message and the audience's skeptical reaction |  | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 28 of 30 ( Start time: 07:45:58 PM, 21 July 2020 )

Total Marks: 1

Most organizations rely on \_\_\_\_\_ for their existence.

Select the correct option

- |                                  |                             |  |    |
|----------------------------------|-----------------------------|--|----|
| <input type="radio"/>            | meeting with companies      |  | // |
| <input type="radio"/>            | applications to donors      |  | // |
| <input checked="" type="radio"/> | successful proposal writing | <b>Answer solved by Amaan Khan</b><br>Contact: 0305-4716616<br>Email: maniamaan2@gmail.com | // |
| <input type="radio"/>            | survey of the market trends |  | // |

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 29 of 30 ( Start time: 07:46:54 PM, 21 July 2020 )

Total Marks: 1

All of the following are strategies to use if your message will displease your audience except

Select the correct option

- in the body give reasons that justify a negative answer.
- open with the main point
- open with a neutral statement
- close cordially

**Answer solved by Amaan Khan**  
**Contact: 0305-4716616**  
**Email: maniamaan2@gmail.com**

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:22 PM, 21 July 2020

Question # 30 of 30 ( Start time: 07:47:51 PM, 21 July 2020 )

Total Marks: 1

Choose the correct option:  
Accuracy can be achieved by providing \_\_\_\_\_.

Select the correct option

- unknown facts and appropriate words
- acronyms and familiar phraseology
- accurate facts and figures and appropriate words
- lengthy phrases and jargons

**Answer solved by Amaan Khan**  
**Contact: 0305-4716616**  
**Email: maniamaan2@gmail.com**

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 1 of 30 ( Start time: 07:52:04 PM, 21 July 2020 )

Total Marks: 1

Choose the correct version of the following incorrect sentence.  
'I left smoking long ago'.

Select the correct option

<input checked="" type="radio"/>	I gave up smoking long ago.	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>	//
<input type="radio"/>	I let go smoking long ago.		//
<input type="radio"/>	I lament smoking long ago.		//
<input type="radio"/>	I am free from smoking long ago.		//

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 2 of 30 ( Start time: 07:52:31 PM, 21 July 2020 )

Total Marks: 1

\_\_\_\_\_ is the process of drafting your message; polishing it is a later step.

Select the correct option

<input checked="" type="radio"/>	Composition	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>	//
<input type="radio"/>	Formulation		//
<input type="radio"/>	Completion		//
<input type="radio"/>	Starting		//

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 3 of 30 ( Start time: 07:53:15 PM, 21 July 2020 )

Total Marks: 1

Formal minutes are often required by federal, state, or local law, by-laws, charters, or regulations.

Select the correct option

<input checked="" type="radio"/>	True	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>	//
<input type="radio"/>	False		//

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 4 of 30 ( Start time: 07:53:48 PM, 21 July 2020 )

Total Marks: 1

Encouraging the future sale is an important goal when\_\_\_\_\_.

Select the correct option

<input checked="" type="radio"/>	a potential sale is involved	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>	//
<input type="radio"/>	no potential sale is involved		//
<input type="radio"/>	the customer makes an adjustment request		//
<input type="radio"/>	the customer sends a negative feedback		//

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 5 of 30 ( Start time: 07:54:49 PM, 21 July 2020 )

Total Marks: 1

If you want to minimize the distortion which happens when a message is passed from person to person, then you use \_\_\_\_\_

Select the correct option

- |                                  |                 |  |    |
|----------------------------------|-----------------|--|----|
| <input checked="" type="radio"/> | written medium  | <b>Answer solved by Amaan Khan</b><br>Contact: 0305-4716616<br>Email: maniamaan2@gmail.com | // |
| <input type="radio"/>            | oral medium     |  | // |
| <input type="radio"/>            | verbal medium   |  | // |
| <input type="radio"/>            | informal medium |  | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 6 of 30 ( Start time: 07:55:46 PM, 21 July 2020 )

Total Marks: 1

The \_\_\_\_\_ should normally begin with a brief summary statement, in one or two sentences, identifying the key topic and the scope of the memorandum.

Select the correct option

- |                                  |            |  |    |
|----------------------------------|------------|--|----|
| <input type="radio"/>            | letter     |  | // |
| <input type="radio"/>            | agenda     |  | // |
| <input type="radio"/>            | meeting    |  | // |
| <input checked="" type="radio"/> | memorandum | <b>Answer solved by Amaan Khan</b><br>Contact: 0305-4716616<br>Email: maniamaan2@gmail.com | // |

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 7 of 30 ( Start time: 07:56:30 PM, 21 July 2020 )

Total Marks: 1

Application letters are usually of \_\_\_\_\_.

Select the correct option

- |                                  |                    |  |    |
|----------------------------------|--------------------|--|----|
| <input checked="" type="radio"/> | two pages length   | <b>Answer solved by Amaan Khan</b><br>Contact: 0305-4716616<br>Email: maniamaan2@gmail.com | // |
| <input type="radio"/>            | three pages length |  | // |
| <input type="radio"/>            | one page length    |  | // |
| <input type="radio"/>            | four pages length  |  | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 8 of 30 ( Start time: 07:57:15 PM, 21 July 2020 )

Total Marks: 1

\_\_\_\_\_ medium is the best when you don't need immediate feedback. Your message is detailed and complex.

Select the correct option

- |                                  |              |  |    |
|----------------------------------|--------------|--|----|
| <input type="radio"/>            | Electronic   |  | // |
| <input checked="" type="radio"/> | Written      | <b>Answer solved by Amaan Khan</b><br>Contact: 0305-4716616<br>Email: maniamaan2@gmail.com | // |
| <input type="radio"/>            | Oral         |  | // |
| <input type="radio"/>            | All of above |  | // |

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 9 of 30 ( Start time: 07:58:09 PM, 21 July 2020 )

Total Marks: 1

"Will you please provide the details of the equipment utilization for the last quarter?" This statement is an example of:

Select the correct option

- An indirect approach. //
- A routine inquiry. **Answer solved by Amaan Khan**  
**Contact: 0305-4716616**  
**Email: maniamaan2@gmail.com** //
- A contrasting objective. //
- Reviewing the order. //

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 10 of 30 ( Start time: 07:59:43 PM, 21 July 2020 )

Total Marks: 1

Content words (nouns, verbs, adjectives, adverbs) have both a denotative meaning as well as connotative meaning.

Select the correct option

- False //
- True **Answer solved by Amaan Khan**  
**Contact: 0305-4716616**  
**Email: maniamaan2@gmail.com** //

[Click to Save Answer & Move to Next Question](#)



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 11 of 30 ( Start time: 08:00:41 PM, 21 July 2020 )

Total Marks: 1

The objective of an order letter is to provide the vendor with detailed \_\_\_\_\_ for fulfilling an order.

Select the correct option

- shipment
- instructions  
**Answer solved by Amaan Khan**  
**Contact: 0305-4716616**  
**Email: maniamaan2@gmail.com**
- cheques
- supplies

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 12 of 30 ( Start time: 08:01:10 PM, 21 July 2020 )

Total Marks: 1

Informal minutes are often required by federal state, or local law, by-laws, charters, or regulations.

Select the correct option

- True
- False  
**Answer solved by Amaan Khan**  
**Contact: 0305-4716616**  
**Email: maniamaan2@gmail.com**

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 13 of 30 ( Start time: 08:01:27 PM, 21 July 2020 )

Total Marks: 1

Any piece of writing that is not clearly or explicitly stated is considered to be \_\_\_\_\_.

Select the correct option

<input checked="" type="radio"/>	vague	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>	//
<input type="radio"/>	concrete		//
<input type="radio"/>	diabolical		//
<input type="radio"/>	persuasive		//

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 14 of 30 ( Start time: 08:02:50 PM, 21 July 2020 )

Total Marks: 1

The purpose of informational report is to -----.

Select the correct option

<input type="radio"/>	recommend		//
<input checked="" type="radio"/>	explain	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>	//
<input type="radio"/>	contradict		//
<input type="radio"/>	analyze		//

[Click to Save Answer & Move to Next Question](#)



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 15 of 30 ( Start time: 08:03:30 PM, 21 July 2020 )

Total Marks: 1

In \_\_\_\_\_ of AIDA plan your objective is to encourage your audience to hear about your main idea, problem or new product.

Select the correct option

<input checked="" type="radio"/>	Attention phase	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>	//
<input type="radio"/>	Interest phase		//
<input type="radio"/>	Desire phase		//
<input type="radio"/>	Action phase		//

[Click to Save Answer & Move to Next Question](#)



ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 16 of 30 ( Start time: 08:04:52 PM, 21 July 2020 )

Total Marks: 1

Choose the correct option.  
Construct effective sentences and paragraphs for \_\_\_\_\_.

Select the correct option

<input type="radio"/>	Correctness		//
<input type="radio"/>	Courtesy		//
<input type="radio"/>	Concreteness		//
<input checked="" type="radio"/>	Clarity	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>	//

[Click to Save Answer & Move to Next Question](#)



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 17 of 30 ( Start time: 08:05:37 PM, 21 July 2020 )

Total Marks: 1

There are \_\_\_\_\_ types of minutes.

Select the correct option

- four
- three
- two  
**Answer solved by Amaan Khan**  
**Contact: 0305-4716616**  
**Email: maniamaan2@gmail.com**
- six

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 18 of 30 ( Start time: 08:06:42 PM, 21 July 2020 )

Total Marks: 1

Which guideline should be followed to ensure Courtesy?

Select the correct option

- Be sincerely tactful, thoughtful and appreciative
- Use expressions that show respect
- Omit irritating expressions
- All of the above  
**Answer solved by Amaan Khan**  
**Contact: 0305-4716616**  
**Email: maniamaan2@gmail.com**

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 19 of 30 ( Start time: 08:07:58 PM, 21 July 2020 )

Total Marks: 1

Which document is intended to provide clients with information about an organization?

Select the correct option

- Catalogue
  - Inquiry
- Answer solved by Amaan Khan**  
**Contact: 0305-4716616**  
**Email: maniamaan2@gmail.com**

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 20 of 30 ( Start time: 08:09:04 PM, 21 July 2020 )

Total Marks: 1

Memo is the short form of.....

Select the correct option

- Memorandum
  - Memory
  - Memorial
  - Mementum
- Answer solved by Amaan Khan**  
**Contact: 0305-4716616**  
**Email: maniamaan2@gmail.com**

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 21 of 30 ( Start time: 08:09:57 PM, 21 July 2020 )

Total Marks: 1

Which of the following gives the customer an idea of the work that has been completed to date?

Select the correct option

- |                                  |                          |  |    |
|----------------------------------|--------------------------|--|----|
| <input type="radio"/>            | Analytical reports       |  | // |
| <input checked="" type="radio"/> | Interim progress reports | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |
| <input type="radio"/>            | Long reports             |  | // |
| <input type="radio"/>            | Short reports            |  | // |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 22 of 30 ( Start time: 08:10:28 PM, 21 July 2020 )

Total Marks: 1

A letter of inquiry asks someone for specific information.

Select the correct option

- |                                  |       |  |    |
|----------------------------------|-------|--|----|
| <input type="radio"/>            | False |  | // |
| <input checked="" type="radio"/> | True  | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | // |

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 23 of 30 ( Start time: 08:10:43 PM, 21 July 2020 )

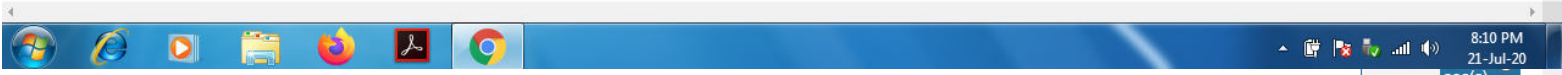
Total Marks: 1

'Profits have increased in the past year'.  
The given sentence is an example of \_\_\_\_\_.

Select the correct option

- |                                  |                                    |  |   |
|----------------------------------|------------------------------------|--|---|
| <input type="radio"/>            | complex sentence                   |  | / |
| <input checked="" type="radio"/> | simple sentence                    | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | / |
| <input type="radio"/>            | compound sentence                  |  | / |
| <input type="radio"/>            | both compound and complex sentence |  | / |

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 24 of 30 ( Start time: 08:11:01 PM, 21 July 2020 )

Total Marks: 1

If you expect your audience to \_\_\_\_\_ with you, use a structure that focuses attention on conclusion.

Select the correct option

- |                                  |          |  |   |
|----------------------------------|----------|--|---|
| <input type="radio"/>            | argue    |  | / |
| <input type="radio"/>            | confront |  | / |
| <input type="radio"/>            | disagree |  | / |
| <input checked="" type="radio"/> | agree    | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | / |

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 25 of 30 ( Start time: 08:11:21 PM, 21 July 2020 )

Total Marks: 1

Neither my brothers nor my father \_\_\_\_\_ attended college.

Select the correct option

- has
- Answer solved by Amaan Khan**  
**Contact: 0305-4716616**  
**Email: maniamaan2@gmail.com**
- have

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 26 of 30 ( Start time: 08:11:38 PM, 21 July 2020 )

Total Marks: 1

Choose the correct transitional marker.  
To succeed in this task, you will need a journal \_\_\_\_\_ to the calendar on your computer.

Select the correct option

- as well as
- and
- caused by
- in addition
- Answer solved by Amaan Khan**  
**Contact: 0305-4716616**  
**Email: maniamaan2@gmail.com**

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 27 of 30 ( Start time: 08:12:24 PM, 21 July 2020 )

Total Marks: 1

'Approving Credit' and 'Credit References' are the two types of positive responses to routine credit requests.

Select the correct option

<input checked="" type="radio"/>	True	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>	//
<input type="radio"/>	False		//

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 28 of 30 ( Start time: 08:12:50 PM, 21 July 2020 )

Total Marks: 1

Which of the following words should be avoided when writing an adjustment grant?

Select the correct option

<input type="radio"/>	Sorry	//	
<input type="radio"/>	Problem	//	
<input type="radio"/>	Mistake	//	
<input checked="" type="radio"/>	All of the above	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>	//

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 29 of 30 ( Start time: 08:14:00 PM, 21 July 2020 )

Total Marks: 1

What does 'Good organization' mean?

Select the correct option

- The subject and purpose are clear
- All information is related to the subject and purpose
- All necessary information is included
- All of the above

Answer solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



ENG201:Grand Quiz

Quiz Start Time: 07:52 PM, 21 July 2020

Question # 30 of 30 ( Start time: 08:14:42 PM, 21 July 2020 )

Total Marks: 1

Choose the correct option.  
Use \_\_\_\_\_ medium when you want to overcome time zone barriers as well as minimize sound distortion.

Select the correct option

- Oral
- written
- electronic
- all of the above

Answer solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



# VU Medical Zone

**ENG 201 Quiz no 1 Fall 2020**

# VU Medical Zone

ENG201:Quiz-II

Quiz Start Time: 02:48 PM, 22 January 2021

Question # 1 of 10 ( Start time: 02:48:11 PM, 22 January 2021 )

Total Marks: 1

\_\_\_\_\_ are the verifiable pieces of information that you gathered.

Select the correct option

- Recommendations
- Discussion
- Needs
- Facts

Answer solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



ENG201:Quiz-II

Quiz Start Time: 02:48 PM, 22 January 2021

Question # 2 of 10 ( Start time: 02:48:57 PM, 22 January 2021 )

Total Marks: 1

In order to explain the importance of research to your readers, it's harmful to state the relevance of your research to your organization's goals.

Select the correct option

- True
- False

Answer solved by Amaan Khan  
Contact: 0305-4716616  
Email: maniamaan2@gmail.com

Click to Save Answer & Move to Next Question



# VU Medical Zone

ENG201:Quiz-II

Quiz Start Time: 02:48 PM, 22 January 2021

Question # 3 of 10 ( Start time: 02:49:59 PM, 22 January 2021 )

Total Marks: 1

Choose the correct option from the following:  
In report writing the conclusions grow out of interpretations of the facts and recommendations grow out of .....

Select the correct option

<input type="radio"/>	Facts	
<input type="radio"/>	Recommendations	
<input type="radio"/>	Interpretations	
<input checked="" type="radio"/>	Conclusions	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>

Click to Save Answer & Move to Next Question



ENG201:Quiz-II

Quiz Start Time: 02:48 PM, 22 January 2021

Question # 4 of 10 ( Start time: 02:50:59 PM, 22 January 2021 )

Total Marks: 1

A letter of authorization is included in ----- of a report.

Select the correct option

<input checked="" type="radio"/>	Prefatory parts	<b>Answer solved by Amaan Khan</b> <b>Contact: 0305-4716616</b> <b>Email: maniamaan2@gmail.com</b>
<input type="radio"/>	Introductory parts	
<input type="radio"/>	Ending parts	
<input type="radio"/>	Supplementary parts	

Click to Save Answer & Move to Next Question



**EFFORT BY AMAAN KHAN**

# VU Medical Zone

ENG201:Quiz-II

Quiz Start Time: 02:48 PM, 22 January 2021

Question # 5 of 10 ( Start time: 02:51:59 PM, 22 January 2021 )

Total Marks: 1

Which of the following is one of the supplementary parts of a report?

Select the correct option

- |                                  |                 |  |
|----------------------------------|-----------------|--|
| <input type="radio"/>            | Summary         |  |
| <input checked="" type="radio"/> | Bibliography    | <b>Answer solved by Amaan Khan</b><br>Contact: 0305-4716616<br>Email: maniamaan2@gmail.com |
| <input type="radio"/>            | Conclusion      |  |
| <input type="radio"/>            | Recommendations |  |

Click to Save Answer & Move to Next Question



ENG201:Quiz-II

Quiz Start Time: 02:48 PM, 22 January 2021

Question # 6 of 10 ( Start time: 02:52:32 PM, 22 January 2021 )

Total Marks: 1

In \_\_\_\_\_ writer introduces the established facts and theories that are relevant to the writer's work.

Select the correct option

- |                                  |                   |  |
|----------------------------------|-------------------|--|
| <input checked="" type="radio"/> | Literature Review | <b>Answer solved by Amaan Khan</b><br>Contact: 0305-4716616<br>Email: maniamaan2@gmail.com |
| <input type="radio"/>            | Discussion        |  |
| <input type="radio"/>            | Introduction      |  |
| <input type="radio"/>            | Objectives        |  |

Click to Save Answer & Move to Next Question



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# VU Medical Zone

ENG201:Quiz-II

Quiz Start Time: 02:48 PM, 22 January 2021

Question # 7 of 10 ( Start time: 02:53:29 PM, 22 January 2021 )

Total Marks: 1

In report writing, a ----- is a declarative sentence which summarizes the specific topic and goals of a document.

Select the correct option

- |                                  |                     |  |   |
|----------------------------------|---------------------|--|---|
| <input checked="" type="radio"/> | purpose statement   | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | / |
| <input type="radio"/>            | thesis statement    |  | / |
| <input type="radio"/>            | topic sentence      |  | / |
| <input type="radio"/>            | concluding sentence |  | / |

Click to Save Answer & Move to Next Question

Windows taskbar showing icons for Internet Explorer, File Explorer, and Google Chrome. The active window is titled "Quiz - Google Chr...". The system tray on the right shows the time as 2:54 PM on 1/22/2021 and a "sec(s)" indicator.

ENG201:Quiz-II

Quiz Start Time: 02:48 PM, 22 January 2021

Question # 8 of 10 ( Start time: 02:54:20 PM, 22 January 2021 )

Total Marks: 1

In the recommendation section of an empirical report, the writer answers the reader's question 'What is the significance of the results?'

Select the correct option

- |                                  |       |  |   |
|----------------------------------|-------|--|---|
| <input checked="" type="radio"/> | True  | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> | / |
| <input type="radio"/>            | False |  | / |

Click to Save Answer & Move to Next Question

Windows taskbar showing icons for Internet Explorer, File Explorer, and Google Chrome. The active window is titled "Quiz - Google Chr...". The system tray on the right shows the time as 2:55 PM on 1/22/2021 and a "sec(s)" indicator.

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# VU Medical Zone

ENG201:Quiz-II

Quiz Start Time: 02:48 PM, 22 January 2021

Question # 9 of 10 ( Start time: 02:55:45 PM, 22 January 2021 )

Total Marks: 1

Which of the following sentences is correctly punctuated?

Select the correct option

- |                                  |                                    |  |
|----------------------------------|------------------------------------|--|
| <input type="radio"/>            | Today is Tuesday, April 14 2014.   |  |
| <input checked="" type="radio"/> | Today is Tuesday, April 14, 2014.  | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |
| <input type="radio"/>            | Today. is Tuesday, April 14, 2014. |  |
| <input type="radio"/>            | Today. is Tuesday April 14, 2014.  |  |

[Click to Save Answer & Move to Next Question](#)



ENG201:Quiz-II

Quiz Start Time: 02:48 PM, 22 January 2021

Question # 10 of 10 ( Start time: 02:57:05 PM, 22 January 2021 )

Total Marks: 1

An effective statement of purpose should be:

Select the correct option

- |                                  |                  |  |
|----------------------------------|------------------|--|
| <input type="radio"/>            | Specific         |  |
| <input type="radio"/>            | Concise          |  |
| <input type="radio"/>            | Clear            |  |
| <input checked="" type="radio"/> | All of the above | <b>Answer solved by Amaan Khan</b><br><b>Contact: 0305-4716616</b><br><b>Email: maniamaan2@gmail.com</b> |

[Click to Save Answer & Move to Next Question](#)



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