



# DANISH MIDTERM HANIF FILES FOR LMS HANDLING: 0323-1731413



## ENG201 Quiz File

السلام وعلیکم!

امید کرتا ہوں کہ آپ سب خیریت سے ہوں گے کافی دنوں کی محنت کے بعد الحمد للہ  
ورچوئل یونیورسٹی کے مڈ ٹرم امتحان کے لیے فائلز تیار کر لی ہیں امید کرتا ہوں کہ آپ  
سب سٹوڈنٹس کے امتحانات میں بہت فائدہ مند ہوں گی۔ فائلز میں کسی قسم کی کوئی بھی  
غلطی ہو گئی ہو تو اس کے لیے معذرت خواہ ہیں انشاء اللہ مزید محنت سے ان فائلز کو بہتر بنائیں  
گے۔ آپ سب سٹوڈنٹس سے گزارش ہے کہ ہمارے یوٹیوب چینل اور ویب سائٹ کو فالو  
کر لیں۔

کامل پیپرز آپ کو میری ویب سائٹ پہ ملیں گے لنک نیچے دیا گیا ہے۔

Here is Website Link: <https://hbdanish.me/>

Here is YouTube Channel Link:

[https://www.youtube.com/@Danish\\_Khagga](https://www.youtube.com/@Danish_Khagga)

اگر آپ لوگ اپنا ایل۔ ایم۔ ایس بیٹل کروانا چاہتے ہیں یا اسائنمنٹس کو تازہ کروانا چاہتے  
ہیں تو اس نمبر پہ واٹس ایپ کریں۔

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Question #1: 'Eriq is just like all the French, so dismissive of Americans.' The sentence contains \_\_\_\_\_.

- A) Gender Bias
- B) Cultural Bias
- C) Disability Bias
- D) Racial Bias

**Correct Answer: B) Cultural Bias**

Question #2: Marie wanted to buy a new book, \_\_\_\_\_ she could not remember the title or the name of the author.

- A) son
- B) or
- C) but
- D) for

**Correct Answer: B) but**

Question #3: \_\_\_\_\_ are used to provide help in the smooth conduction of meetings.

- A) Written details
- B) Multi-media facilities
- C) Communication strategies
- D) Meeting documents

**Correct Answer: D) Meeting documents**

Question #4: \_\_\_\_\_ messages are more likely to bring the desired results and they do a better job at building goodwill.

- A) Correct
- B) All of the above
- C) Concrete
- D) Complete

**Correct Answer: B) All of the above**

Question #5: How many ways are there to show consideration in written communication?

- A) Six
- B) Two
- C) Four
- D) Three



**Correct Answer: A) Six**

Question #6: Choose the correct article to fill in the blank.

Where's \_\_\_\_\_ USB drive I lent you last week?

- A) no article
- B) a
- C) an
- D) the

**Correct Answer: D) the**

Question #7: .....is a very vital step in composing a business message, and if one commits an error in this stage, it will be irreversible.

- A) Planning
- B) Drafting
- C) Communication
- D) Concluding

**Correct Answer: B) Drafting**

Question #8: How can business messages be more effective?

- A) By being purposeful, audience-centered, and concise
- B) By demonstrating that the writer worked hard on the message
- C) By being business-centered and using impressive wording
- D) By taking a specific point-of-view and using collaboration

**Correct Answer: A) By being purposeful, audience-centered, and concise**

Question #9: Choose the appropriate preposition to fill in the blank:

Look \_\_\_\_\_! There's a bus coming! It is going to hit you!

- A) up
- B) out
- C) through
- D) for

**Correct Answer: A) up**

Question #10: Which of the following medium is the best when you don't need immediate feedback?

A) All of the given options

B) Oral

C) Written

D) Electronic

**Correct Answer: C) Written**

Question #1: Many \_\_\_\_\_ messages have little practical purpose and should not be composed at all.

A) Inquiry

B) Order

C) Business

D) Claim

Select the correct option.

**Answer: A) Inquiry**



Question #2: Which of the following is not an example of formal writing?

A) Chatting

B) Dissertation

C) Report

D) Article

Select the correct option.

**Answer: A) Chatting**



Question #3: In Serif Typeface \_\_\_\_\_ is used for text.

A) Times Roman

B) Corbel

C) Ariel

D) Calibri

Select the correct option.

**Answer: A) Times Roman**

Question #4: Breaking the longer sentences into shorter ones improves \_\_\_\_\_.

A) Tone

B) Stress

C) Complexity

D) Readability

Select the correct option.

**Answer: D) Readability**



Question #5: Which one of the following is not part of common biases?

A) Cultural bias

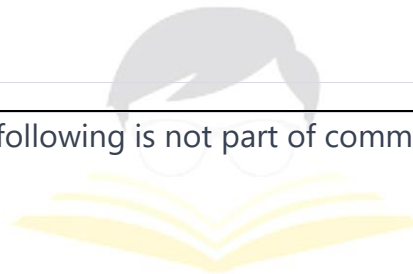
B) Ethnic bias

C) Financial bias

D) Gender bias

Select the correct option.

**Answer: C) Financial bias**



Question #6: Preprinted stationery with an organization's logo and address is called:

A) Letterhead

B) Special Stationery

C) Boilerplate

D) None of the above

Select the correct option.

**Answer: A) Letterhead**

Question #7: 'Do not lose your temper' is a guideline to achieve \_\_\_\_\_.

A) Consideration

B) Clarity

C) Correctness

D) Conciseness

Select the correct option.

**Answer: A) Consideration**

Question #8: Select the right option to fill in the blank.

My brother likes Mathematics \_\_\_\_\_ he doesn't like history.

A) But

B) Or

C) Rather

D) Because

Select the correct option.

**Answer: A) But**

Question #9: Choose the correct article to fill in the blank.

Where's \_\_\_\_\_ USB drive I lent you last week?

A) an

B) no article

C) the

Select the correct option.

**Answer: C) the**

Question #10: \_\_\_\_\_ without published agendas generally seem unfocused and unproductive.

A) Letters

B) Agendas

C) Memorandums

D) Meetings

Select the correct option.

**Answer: D) Meetings**

