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MGT111 MidTerm

IMPORTANT QUESTIONS FO MID PAPERS

By Iqra Jahangir

1. Difference between Ministry and department. 3 Marks

Ans.

Ministry:

A **Ministry** is Division or Group of Division. The Division is entrusted with one task: For example: Ministry of Finance has divisions.

Department:

A **department** is a distinct area, division, or branch of organization over which manager has authority for performance of specified **activities**.



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List of Advantages or Disadvantages of "Departmentalization by Time" 5 Marks-

Ans. Page 53

2. In your point of view Rational Decision Making Modal. 3Mark

Ans. Page 76

3. Advantages of Planning Commission. 5 marks

Ans. Page 73

4. What do you know about the Regulating 1773 Act passed by British Parliament.3 Marks

Ans. Page27

5. What u will suggest bringing reforms in civil services? 3

Ans. Lesson 10

6. Effects of specialization on government officials? 3

Ans. Page

7. Why public administration is less efficient? 3

8. Give your views about the advantages of Planning Commission's function of continuous evaluation of economic system? 5

Ans. Page73

9. What you will suggest to the in charge of matrix organization to improve the coordination?

Ans. Page57

10. How missions, goals and objectives empower employees? Marks: 3

11. Describe the concept of Formal organization and give three examples from real life? Marks: 3

Ans. Page 50

12. Benefits of open system? Marks: 5

13. What are the components of national plan? Marks: 5



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Ans. Page74

14. Describe at least one advantage and disadvantage of “Expert Power” 3 marks
15. What is the difference between Programmed and Non-programmed decisions? Explain with examples. 3
16. In your point of view why is human resource planning is necessary? 5 marks

Ans. Page80

17. When the Economic Pool was established? Give few main features of Economic Pool. 3Marks
18. In your view, what are the constraints while making the decisions through Rational Decision Making Model?
3 Marks

Ans. Page76

19. Which understand of decentralization and discuss the disadvantages of decentralization? 5 Marks

Ans. Page 60

20. How does ‘Pluralistic Decision Making’ make public and business management different?(3)

Ans. Page48

21. When a project has been completed then, in your view, which things should be considered and ensured before closing of the project?(3)

Ans. Page75

22. Elaborate the difference between ‘Public’ and ‘Private’.(3)

23. Give the ways through which the management of an organization can control weak delegation.(5)

Ans. Page63

24. In your opinion, why constitution is an obligatory document for a state?(5)

25. Risk in delegation.

Ans. Page

26. Benefits of democracy.

Ans. Page 3

27. Benefits of open system? 3 marks

28. What steps should manager take for appraisal decision? 3 marks

Ans. Page

29. Between human relation and behavioral system? 5 marks



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Ans. Page17

30. Briefly explain the main features of Classical School of Thought in your own simple words.

Ans. Page 12

31. Examples of departmentalization?3 marks

Ans. Lesson 15

32. Define organization and its steps. 3 marks

Ans. Page50

33. Why planning is important.5 marks.

Ans. Page65

34. In your view which factors can contribute to the success of reforms in civil service of Pakistan? (3)

35. Departmentalization by enterprise, explain only six functions? (3)

Ans. Page 54

36. What is "departmental centralization" explain? (3)

Ans. Page 61

37. Organization is a complete activity of management process, define "organization" and put in simple words the different steps of this activity? (5)

Ans. Page50

38. When you make the decision about what college or university to attend did you go through each step of rational decision making? If not explain why? (5)

Ans. Page 76

39. Effects of specialization on government officials? 3

40. Effects of delegation in organization. 5 marks

Ans. Page 52

41. Kind of factors of departmentalization. 3 marks

42. Ans. Page 52

43. Police act of British period. 3 marks



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Ans. Page 27

44. Explain public goods. 3 marks

Ans. Page 48